

The following documentation provides information on validating your Compliance Agreement via the Georgia Tax Center.

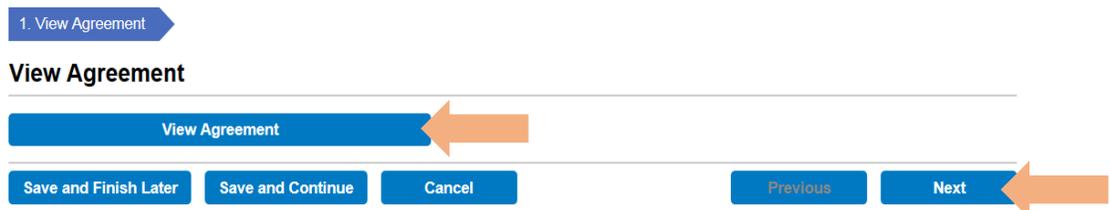
Only one person per company needs to agree to the Compliance Agreement. The Compliance Agreement is valid for 365 days.

Validating the Compliance Agreement

1. Log onto the GTC website (<https://gtc.dor.ga.gov>). Click on the **SOFTWARE VENDORS** tab. Follow the prompts in the **VALIDATION** section. In order to complete this section, you would need to complete the Manage IDs section first. This information is necessary before proceeding with the **VALIDATION** step. Click the **Compliance Agreement** link under the **SOFTWARE VENDOR > VENDOR MANAGEMENT** section.



2. Click the **View Agreement** button to read the agreement. After you have read the document, close the screen then click **Next**.



- If you are working with a partner entity to issue income tax refunds, please provide their information then click **Next**.

1. View Agreement 2. Refund Information

Refund Information

10. Will provide detailed information on refund products or payment vehicles you offer your customers. If you partner with an entity to provide refunds (e.g. Amazon or other pre-paid cards) the names and banking routing numbers (RTN's) of each company will be provided.

Partner Entity	Country	Routing Number	Is Valid?	Bank
			<input type="checkbox"/>	

- Click the dropdown box to select your choice (*Yes, No, Not Applicable*). The choice is *required* prior to accepting the agreement. Click **I accept the terms of this agreement** button to agree, then click **Next**.

Agreement

11. Will you support unlinked returns?

I am an authorized representative and have reviewed the Agreement in its entirety. By submitting this request, I agree that our company will comply with all stipulations in this Agreement.

- Review the Compliance Agreement entries and then click the **Submit** button.

Review

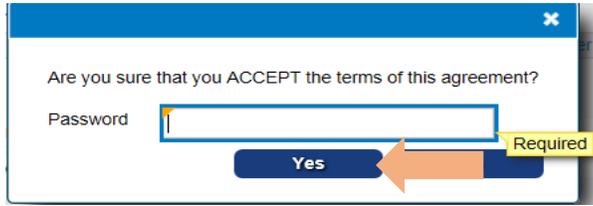
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Partner Entity	Country	Routing Number	Is Valid?	Bank

11. Will you support unlinked returns?

I am an authorized representative and have reviewed the Agreement in its entirety. By submitting this request, I agree that our company will comply with all stipulations in this Agreement.

6. Input your password into the pop-up dialogue screen and click **Yes**.



The screenshot shows a pop-up dialog box with a blue header bar containing a close button (X). The main text asks, "Are you sure that you ACCEPT the terms of this agreement?". Below this is a "Password" label followed by a text input field. A yellow tooltip with the word "Required" is positioned to the right of the input field. At the bottom of the dialog, there is a blue button labeled "Yes". An orange arrow points from the "Yes" button towards the input field.

7. Print the confirmation page or note your confirmation number. Click **Ok**.
 - Note: Your account should update within 15 minutes.