## **FORM TSD-10**

Effective Date: 9/21/2015

Georgia Department of Revenue Taxpayer Services Division 1800 Century Blvd. 8th Floor Atlanta, GA 30345

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## APPLICATION FOR TAX CLEARANCE CERTIFICATE

## **General Information**

Print or Type Name

- This form should only be used to request a clearance certificate for Sales Tax, Withholding Tax, Corporate Income, Net Worth Tax, Income Tax, Motor Fuel Tax, and exempt organization unrelated business taxable income (UBTI).
- This form will not be processed until all returns are filed and balances due are paid in full (including penalty and interest, if applicable).
- Allow at least ten business days for processing of this form.
- Mail, or e-mail your completed form (and any applicable attachments) or questions to the applicable address listed above.
- If you are completing this form because you are selling or have sold your business assets, stock of goods or equipment, or have quit the business, attach a copy of the sales contract and financing agreement, if any.

Step 1: Identify yourself or your business	
w.	Georgia Sales Tax Registration No. (if applicable)
Name	
Doing Business As	Georgia Withholding Tax Account No. (if applicable)
	Social Security Number (if applicable)
Street Address	
City, State, ZIP	_
	Date business started in Georgia:
Telephone No.	Do you make retail sales in Georgia?
Federal Employer Identification No.	— Do you maintain an office in Georgia? ☐ <b>yes</b> ☐ <b>no</b>
	Do you have employees in Georgia? $\Box$ yes $\Box$ no
Real estate transaction Selling business ass	
Real estate transaction  Selling business ass  Step 4:Provide the following data if you are selling business ass  Purchasers Name	elling your business assets or otherwise quitting your business
Real estate transaction  Selling business ass  Step 4:Provide the following data if you are selling business ass  Purchasers Name	elling your business assets or otherwise quitting your business  Date business was sold or is to be sold:  Selling price of business:
Real estate transaction Selling business ass  Step 4:Provide the following data if you are selling business ass  Purchasers Name  Purchasers Address	elling your business assets or otherwise quitting your business  Date business was sold or is to be sold:  Selling price of business:
Step 4:Provide the following data if you are see Purchasers Name  Purchasers Address	elling your business assets or otherwise quitting your business  Date business was sold or is to be sold:  Selling price of business:  Terms of sale: Cash sale  Contract sale  Conventional financing
Real estate transaction Selling business ass  Step 4:Provide the following data if you are selling business ass  Purchasers Name  Purchasers Address  City State ZIP  Purchaser's Federal Employer Identification Number  Step 5: Sign below.  An owner or officer of the business requesting the tax of attorney for the taxpayer, you must attach a copy of you	elling your business assets or otherwise quitting your business  Date business was sold or is to be sold:  Selling price of business:  Terms of sale: Cash sale  Contract sale  Conventional financing  Other  Disclosure Authorization: Check this box  if you authorize the Department to send this tax clearance certificate to the purchaser listed

Signature of Notary

Date

**NOTARY SEAL**