TITLES

Lucindress Cooper
MVD Title Processing Unit
Certificate of Title Applications

- NMVTIS (National Motor Vehicle Title Information System)
- Bonded Title
- Court Order Title
- Salvage/Rebuilt Title
- ELT (Electronic Lien Title)
- ETR (Electronic Title Registration)
NMVTIS

National Motor Vehicle Title Information System known as NMVTIS

- Public Law 102-519 known as Anti Car Theft Act
- Prevents the introduction or re-introduction of stolen motor vehicles
- Protects states, consumers and other entities from fraud
NMVTIS

- Reduces the use of stolen vehicles for illicit purposes
- Provide consumer protection from unsafe vehicles
NMVTIS

http://www.vehiclehistory.gov/

• Title Data
• Brand History
• Odometer Reading
• Total Loss/Salvage History
WHAT HAS NMVTIS DONE

• Reduced issuing replacement titles when Georgia is not the last titling state.
• Reduced issuing clear titles on “salvage” vehicles when titling using out-of-state titles, Court Orders and Surety Bonds.
• Reduced issuing titles on “JUNK” vehicles
• Assist in recording the correct “BRANDS” on out-of-state transfers.
Welcome to the NMVTIS State Web Interface Program

VIN: t78bf28g8y0282726

VEHICLE SEARCH RECORD SUMMARY

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CURRENT VEHICLE TITLE INFORMATION

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NMVTIS REPORT

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NMV HOLD REPORT USUALLY SHOWS OVER 300 TITLES OR MORE
NMVTIS error report comparing previous title numbers entered in GRATIS versus NMVTIS.

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</tbody>
</table>
END RESULT
NMVTIS EMAIL BOX

mvd.countynmvtis@dor.ga.gov
THINGS TO REMEMBER WHEN KEYING SOME OOS TITLES

• SOUTH CAROLINA - Title has same 15 digits as Georgia Title.

• NORTH CAROLINA - Title ends with a letter if needed to complete 15 digit title number.

• TEXAS - Title number has 17 digits. Do not use control number as the title number.

• INDIANA - Title number located at the bottom of Title.

• OHIO - Title has 10 digits and is located at the top of the title. Do not use Evidence or Control Number. Title will indicate Original or Replacement.
NORTH CAROLINA

STATE OF NORTH CAROLINA

CERTIFICATE OF TITLE

VEHICLE IDENTIFICATION NUMBER: 1GHD13WXX2706875

YEAR MODEL: 1999

MAKE: OLDS

BODY STYLE: MP

TITLE NUMBER: 777875160674030

TITLE ISSUE DATE: 05/13/2010

PREVIOUS TITLE NUMBER: 772600822678019

OWNER(S) NAME AND ADDRESS:

YUL WYLIE FLOYD
402 E WEBB ST
DALLAS NC 28034-2359

The Commissioner of Motor Vehicles of the State of North Carolina hereby certifies that an application for a certificate of title for the herein described vehicle has been filed pursuant to the General Statutes of North Carolina and based on that application, the Division of Motor Vehicles is satisfied that the applicant is the lawful owner. Official records of the Division of Motor Vehicles reflect vehicle is subject to the liens, if any, herein enumerated at the date of issuance of this certificate.

As witness, his hand and seal of this Division of the day and year appearing in this certificate as the title issue date.

COMMISSIONER OF MOTOR VEHICLES

FIRST LIENHOLDER: DARIN GROOMS AUTO SALES INC
2005 E MAIN ST
LINCOLNTON NC 28092-3918

DATE OF LIEN: 05/08/2010

LIEN RELEASED BY:
SIGNATURE:

SECOND LIENHOLDER: DATE OF LIEN

THIRD LIENHOLDER: DATE OF LIEN

FOURTH LIENHOLDER: DATE OF LIEN

ADDITIONAL LIENS

82169261

020 T102301
EXAMPLE
Texas

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The Commissioner of the Bureau of Motor Vehicles, pursuant to the laws of the State of Indiana, certifies that the vehicle/watercraft has been duly titled and the title number at the bottom of the title is 14313200000061.
Georgia Department of Revenue

OHIO

Do not use evidence #
Surety Bond

- When the required documents cannot be located, a certificate of title may be obtained on the basis of a surety bond.
- A surety bond can not be used to obtain a title on a vehicle that has been abandoned.
- A surety bond can not be used to obtain a title on a vehicle not required to be titled in Georgia - 1985 and older year model.
- A Surety Bond can not be used to obtain a title for the current two years. EX: 2016-2017 year model vehicles
Surety Bond

Requirements:

Bond Must Be Written - Two(2) Times the Fair Market Value

- Completed Certification of Inspection by Law Enforcement (T-22B Form)
- NMVTIS Report or equivalent
- Certified Title History (if applicable)
- Lien Release
SURETY BOND

Requirements:

• Certificate of Title Bond (MV-46 Form)
• Affidavit for Certificate of Title Bond (MV-46A Form)
• Surety Bond Power of Attorney
• Certification of Inspection by Law Enforcement (T-22B Form)
• Ownership Documentation, if applicable
• Processing Fees
• Title Application (MV-1 Form)
SURETY BOND

Remember To Double Check For:

• Check GRATIS inquiry for any security interest/lien holders. If applicable, a release must be obtained before processing.

• Verify that the Surety Bond Affidavit (MV-46A) is showing the reason for the bond and the seller’s address.

• All ownership documentation must be submitted to include bills of sale, title, etc.
SURETY BOND

Remember To Double Check For:

- Inconsistencies in seller information on the Title/Tag Application (MV-1 Form) and the Surety Bond Affidavit (MV-46A Form).
- A Certification of Inspection of The Vehicle Identification Number Form (T-22B).
- The correct bond amount – double the market value.
Market Value: 9250 x 2 = 18,500
Processing Screen

• All surety bonds and court orders of abandonment should be processed under Title Main Menu, option 18 – Bonds/Court Orders.
Court Order of Abandoned Vehicles

- The majority of Court Orders received will be for abandoned vehicles.
- When the court issues Court Orders on an abandoned vehicle, a security interest/lien release is not needed.
- Court Orders must be a certified copy from the Clerk of Courts.
- Court Orders with original signatures do not require an embossed seal.
Court Orders

• Read the court order to determine what instructions are being given concerning the disposition of the vehicle.

• It may give instructions to sell at a public sale or it may tell the agency to retain for their use.
COURT ORDER

Requirements of Public Sale

• Held at a place reasonably available to persons who might desire to attend and submit bids.

• Those attending shall be given the opportunity to bid on a competitive basis.

• The sale shall be made to the highest and best bidder.
• Vehicle must be advertised once a week for two weeks, in the newspaper in which the sheriff’s advertisements are published in the county where the sale is to be held.

• Advertisement notices shall state the day, hours between 10:00 A.M. and 4:00 P.M., the place of sale and shall briefly identify vehicle to be sold (make, year model and VIN).
If the applicant (buyer) and the plaintiff on the court order are the same, the following is required:

- Proof of advertisement
- A signed and notarized affidavit attesting to the fact that the applicant was the highest and best bidder for the vehicle (VIN, make and year model required on affidavit)
SALVAGE

Definition of a Salvage Vehicle

• Two(2) or more major component parts replaced
• Payment of a “Total Loss” Claim
• Exclusions are - Trailers, Mobile Homes, 85 and Older Year Model Vehicles
• An Imported Vehicle Damaged In Shipment

What are major component parts?
Major Component part is one of the following:

(A) Front clip assembly (Fenders, hood and bumper); (B) Rear clip assembly (Quarter Panels, Floor panel assembly and the roof assembly, excluding soft tops); (C) Engine and transmission; (D) Frame; (E) Complete side (fender, door and quarter panel).
Rules to Remember Concerning the License Plate (Tag)

• If the owner retains the vehicle the license plate must be surrendered to the county. This does not apply to specialty or prestige plates.

• If the insurance company retains the vehicle, the owner keeps their plate.

The owner can keep either the tag or the vehicle, not both except for specialty or prestige plates.
Owner Retains Vehicle – Less then Ten(10) Years Old

Insurance Company’s Responsibilities:
The insurance company must submit the following prior to the payment of a “total loss” claim:

- Notice to Owner - Payment of a Total Loss Claim (T-56 Form)
- Report of and or Surrender of License Plate (T-158 Form)
APPLICATION FOR SALVAGE TITLE

Owner Retains Vehicle – Ten (10) Years Old

Vehicle Owner’s Responsibility:

The owner should make application for a Salvage title within thirty (30) days from the date of the settlement.
APPLICATION FOR SALVAGE TITLE—Payment of a “Total Loss” Claim

Insurance Company Retains Vehicle Upon the Payment of a “Total Loss” Claim

• Salvage Title Application (MV-1S Form)
• Title Assigned to Insurance Company (POA if applicable)
• $93 Application and State TAVT Fees (penalties if applicable)
Rules to Remember:

• *Abandoned Stop in our System*
  Can be “temporarily” removed to issue a title only for Insurance Companies.

• *Stolen Stop in our System*
  Cannot be removed. The insurance company must contact the reporting authority.
• The procedures for applying for a title for a flood/fire damaged vehicle are the same as making application for a “salvage” title.

• A letter from the insurance company must indicate a request for title for a flood/fire damaged vehicle.
STOLEN UNRECOVERED VEHICLES

The insurance company is required to make application for a title in their name within Fifteen (15) days of the payment of a "total loss" claim.

- MV-1 Title Application, **not** the MV-1S
- Title assigned to the insurance company
- Letter from the insurance company requesting a stolen un-recovered title
- $18 fee and any required penalties
When a vehicle is recovered with the serial plate “intact” and the vehicle is undamaged, cosmetic damage or damage is less than two (2) major component parts, the following is required:

- Title application (MV-1) in insurance company’s name, not the MV-1S
- Title in the insurance company’s name properly assigned to the owner
- A statement from the insurance company
- $18 fee
- The Insurance Company must apply
STOLEN RECOVERED VEHICLE IN A “DAMAGED” CONDITION

A Motor Vehicle Inspection is required when the vehicle is recovered and the following is stripped:

- All interior parts
- Engine or transmission
- All doors or roof top
- Front clip assembly
- Cab and bed of a pick-up truck
An Insurance Company should apply for a “Salvage Title” in their name before transferring. If not, a Motor Vehicle Inspection is required. If the vehicle was recovered requiring the replacement of two(2) or more major component parts, a “Rebuilt Title” will be issued after the vehicle passes the inspection.
Once the vehicle has been restored to an operable condition, a Motor Vehicle Inspection is required. If the vehicle passes inspection, the vehicle title will be branded with a “Rebuilt” legend.
What Vehicles Must Be Inspected?

- Salvage
- Out-of-State Titles Branded Salvage, Rebuilt, Prior Salvage, Reconstructed, Previous Salvage, Total Loss, Etc.
- Homemade - Motor Vehicles, Motor Cycles, Trikes, Dune Buggies and Kit Vehicles.
BRANDED OUT-OF-STATE TITLE

Any motor vehicle in which the current out-of-state title is branded as restored, reconstructed, rebuilt or any similar such brands must be inspected.

- Title Application
- Out-of-State Title
- T-22R Form
- $18 Application Fee (penalty if due)
- $100 Inspection Fee
- NMVTIS Checked on Counter with OOS Transfer
Out of State Title

• Out-of-State titles showing the insurance companies name in the assignment - the vehicle must go through the Salvage Inspection process.

• Out-of-State titles showing the insurance companies name on the face of the title with no brand - are considered clear; no inspection is needed.
REBUILT TITLE

Required Documents

• Title Application (MV-1 Form)
• Salvage/Rebuilt Title
• Labor and Parts Certification (T-129 Form)
• Request for Inspection (T-22R Form)
• Bills of Sale
• Photos
• Used Motor Vehicle Parts Dealer Rebuilders License
• Inspection Report & Inspector’s Registration
• Processing Fee
INSPECTION FEES

• Rebuilt Vehicles:
  -$118 ($100 Inspection + $18 Title Fee)

• Homemade/Assembled Vehicles:
  -$143 ($125 Inspection + $18 Title Fee)
  -$168 ($150 Inspection + $18 Title Fee)

What Additional Fees May Apply?
ASSEMBLED VEHICLES & MOTORCYCLES

- Title Application
- Manufacturer’s Statement of Origin
- Serial Plate must be turned in (if applicable)
- Labor and Parts Certification (T-129 Form)
- Request for Inspection (T-22R Form)
- Bills of Sale or Invoices
- Processing Fee

Note: The year model will be the year it was built. The make will be the trade name of the kit.
NOTES

• Title Ad Valorem Tax – Based on fair market value of the vehicle
• Kits/Homemade Vehicles – Requires two(2) appraisals to calculate taxes
• Kits/Homemade Vehicles – Documents must be submitted to Salvage Section for processing
• Unlicensed Rebuilders – Can rebuild two(2) vehicles per year
• Parts Titles – Must be properly assigned to buyer/rebuilder
HB 865 – ELECTRONIC LIEN TITLES

Department Rules: 560-10-12-03

Electronic Security Interests and Liens on titles:

• Effective January 1, 2014 – Any security interest or lien holder with 5 or more security/liens must utilized the departments electronic lien program.
ELT – ELECTRONIC LIEN TITLE

• Requested by interested banks/financial institutions
• Assigned a 12 digit customer number that will be entered on each title application and GRATIS
• List of participating lenders is maintained on DOR website.
• Fifteen digit title numbers ending with ‘970’
Georgia Department of Revenue

ELECTRONIC LIEN VENDORS

• Secure Title Administration Inc.
• Dealer Track (Formerly FDI Collateral)
• Decisions Dynamics Inc
• PDP Group Inc.
• Southern ELT
• Title Technologies Inc.
• Vintek
LIENHOLDER TRANSACTION TYPES

- **Lien Perfection (LP):** Customer (either individual or dealer) submits application for title to a county tag office, DOR will send notice to the first lien holder (assuming ELT customer) with a “LP” transaction.

- **Lien Satisfaction (LS):** When a lien has been satisfied, the ELT customer will submit a “LS” transaction to GRATIS.

- **Print on Demand (POD):** ELT lien holders may print a title without releasing it by sending a “PD” transaction to GRATIS.

- **Title Correction (TC):** When the DOR agent updates a title record, GRATIS will send notice to the first lien holder (assuming ELT customer) with a “TC” transaction.

- **Conversion (CN):** When converting existing Georgia titles to ELT, the Lien Holder must submit an electronic file that identifies the titles that they currently hold. DOR will convert any title records to ELT when a match is found on VIN and A) a match is found on the owner’s last name (or the first 10 characters of a business owner’s name).
LP LIEN PERFECTION

VQ13 2879  TITLE INFORMATION  04/08/15 17:56:12

ELECTRONIC TITLE
1N4AL2E2BN497106  2008 NISS ALTIMA 2.5/2 4 DOOR
000050650821 KINVARA TIKELER TAYLOR  DOB: 01/13/1975
000057021262 TYRONE TAYLOR

Title:  773371150917039  Status: CURRENT TITLE, NOT HELD
Prev Title:  770525150839570  State: GA  DLN Date:
Purch Date:  02/18/2015  ELT DT  04/06/2015  Film/DLN
Odometer:  123627
Legends:  NONE

Seller:

Liens 1
- 1 001000013582 OLD CAPITAL MOTORS INC

PAGE 1 OF 1
PF7/BACKWARD  PF8/FORWARD  PF9/PRINT  PF10/FILM HST  PF11/  PF12/MENU
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**Odometer**

- 123627

**Seller**

- NONE

**Liens**

- 1 001000013582 OLD CAPITAL MOTORS INC
ELECTRONIC LIEN IN GRATIS

GENERAL VEHICLE DETAIL
04/08/15 18:28:18

2FMDK4KB66B13721
Title 776948132970035 HELD: REJECTED BY ELT LIEN HOL
2011 FORD EDGE MP Color RED Fuel 6 Cyl 6 Odom 0000000 NEW
VID/Tax Code 24565B Valuation 8560 County 035 CHEROKEE 01
Purchase Dt 06/02/2011 Appl Date 10/24/2013 ELT Dt 10/30/2013
Owner ID 00005869764 Owners 02 Liens 01
Tax: TAVT
GLEN W HOPKINS
PAMELA JEAN HOPKINS
701 RIDGEVIEW LN
WOODSTOCK, GA 301886062
DOB: 07/28/1948
PREBILL: 05/28/2014 B
Veh: 31165020
RIN: 3943 1974 0035

Tag Nbr PSA1242 Iss Dt 06/12/2014 Exp Dt 07/28/2015 Weight 0
Category AR - PASSENGER CAR/LIGHT TRUCKS Use Code PASS
Insurance: VALID INSURANCE COVERAGE
Status ACTIVE 06/12/2014 Decal 74127226 Farm: N

PF7/HOLD CD PF8/INSISTPF9/PRINT PF10/ PF11/ PF12/MENU
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REMEMBER TO:

• Key the correct 12 digit customer number for the ELT record.

• If the lienholder is an ELT participant a replacement title cannot be issued or printed.

• If lien holder is changing their name or address, they must contact their vendor. DO NOT CREATE or USE A NEW ID
ETR VENDORS

Electronic Title and Registration - program to allow dealers to transmit information to DOR electronically at the point of sale to process applications for Georgia Title and Registrations.

- Currently 3 vendors certified by DOR:
  - CVR
  - Dealertrack
  - TitleTec
ETR SERVICES

• Tag and Title
  – New Plate
  – Plate Transfer
  – Plate Transfer and Renewal
• Title Only
• Stand Alone TOP
• Replacement Title
BENEFITS

- Customer – Improved service, title and registration processed at point of sale.
- Dealer – Integrated access for dealer to DOR data for vehicle inquiry purposes. ETR integrates with Dealer’s Management System to import data.
- DOR/County – Creates paperless process. Reduction of data entry, scanning process at DOR.
Customer Purchases A Vehicle At An ETR Dealership

- TOP Is Given To Customer
  - 27 Control Number (Georgia resident)
  - 47 Control Number (Out-of-State resident)
VQ12 1789
GENERAL VEHICLE DETAIL 05/14/12 10:34:28

2A4GF48476R887858 Title 476198121078951 CONTROL NUMBER
2006 CHRY PACIFICA 4S Color WHI/WHI Fuel G Cyl 6 Odom 000000
VID/Tax Code Valuation County
Purchase Dt 04/16/2012 Appl Date 04/16/2012 Print Dt 04/16/2012
Owner ID 001100189717 Owners 01 Liens 00

BRUCE HARRIS MR
765 WARBURTON AVE
YONKERS, NY 107011537

Temp.Reg.ID 001100189717 Temp.Reg 01 Control 47
BRUCE HARRIS MR
765 WARBURTON AVE
YONKERS NY 107011537

DOB: 01/01/0001

Tag Nbr 10460001 Iss Dt 04/16/2012 Exp Dt 05/16/2012 Weight 0
Category TP - TEMPORARY OPERATING PERMIT Use Code PASS
Insurance: VALID INSURANCE COVERAGE
Status TEMP ACTIVE 04/16/2012 Farm: N
Georgia Department of Revenue

ETR PROCESS

Pending Title Is Created
– Edits can be made by Dealer except
  • VIN Edits
  • Service Change
  • Primary Owner’s Name
  • Secondary Owner Deletion
– Transaction backouts can only be made the same day.
ETR Process

Application Reviewed And Finalized By The Dealer

- Tag Number Assigned To Vehicle
  - Print Pending
- GRATIS Holds Attached To Record
  - ACH – Automated Clearing House
  - NMVTIS – National Motor Vehicle Information System
  - NCIC – National Crime Information Center
  - Image Hold
General Vehicle Detail

Georgia Department of Revenue
ETR PROCESS

ACH received by DOR

• Hold is Removed
• Plate Processed & Mailed
ETR PROCESS

• Scanned documents sent to DOR and uploaded to imaging (DMS).
• Title applications reviewed by DOR and image holds released.
• Title printed and mailed by DOR.
NAME CHANGES

Stand Alone TOP

Or

Dealer Selects Name Change From Vendor Menu

- ETR will query DDS for current driver’s license information
- ETR will update GRATIS and continue service
ETR ADDRESS CHANGES

• Customer’s address of record can only be changed in ETR with the Address Change Affidavit (MV-34 Form)

• If the Form is not submitted, the Dealer can add a one time mailing address.
# CHANGE OF ADDRESS AFFIDAVIT (MV-34)

## Change of Address Affidavit

This affidavit certifies by signature and notarization that my/our new address is correctly printed/typed below.

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<th>Driver License/ID Card No.:</th>
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<td>First Name:</td>
<td>Initial:</td>
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<tr>
<td>Apt. No.: (if applicable)</td>
<td>County:</td>
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<tr>
<td>City:</td>
<td>State:</td>
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I, ________________________________, do solemnly swear or affirm under penalty of false statement, in accordance with the provisions of Georgia law, that the name, driver's license and address provided on this affidavit are true and accurate.

Signature: ____________________________

Sworn to and subscribed before me this ___________ day of __________, __________, 20__

by ____________________________________

Notary Public: _________________________

My commission expires: ____________

*This address change may be completed for this customer even if the vehicle purchase is cancelled.*
CANCELATION OF ETR TITLE

Reasons:

• Sale Did Not Go Thru
• Replacement Title Required
CANCELLATION REQUIREMENTS

- Signed Notarized letter on dealer’s letterhead must show:
- Complete description of the vehicle
- Owner’s name on GRATIS
- Cancellation reason. No Alterations Accepted
- Lien release on lenders letterhead
- Letter should be sent thru the vendor to the ETR email at Dor-Mvd-Etr-Vendors@Dor.Ga.Gov
Georgia Department of Revenue

CANCELLATION OF TAGS

• Regular Tags must use a MV18J
• Temporary Tags must use MV300

ALL FORMS MUST BE TURNED IN AT THE LOCAL COUNTY TAG OFFICE.

SOUTH MEADOW CAN’T ACCEPT FORMS.
QUESTIONS?
THANK YOU