



Georgia Department of Revenue

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Digest Submission

Tracy Thomas, DOR



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Forms

- Three separate forms
- You keep yellow sheet
- Leave forms in your chair



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2018 Digest Submission

- Existing Items
 - Covenant Registry
 - FLPA covenants
- New Items
 - GIS Data



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Covenant Registry

- Electronic listing of all CURRENT use and FLPA covenants
- Standardized format for all counties regardless of county's personal choice of CAMA system
- DOR Template available and unchanged for several years



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Covenant Registry

- Common mistakes
 - Inserting columns the county feels are important
 - Leaving off columns they county feels are not important
 - Adding formatting or groupings the county feels clarifies the registry



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Covenant Registry

- All files are electronically merged into a single electronic file
- An individual county registry is never used independently of the whole, adding formatting, grouping, visual enhancements is wasted time and effort
- Removing columns from DOR template breaks things
- Adding columns to the DOR template breaks things



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Covenant Registry

LASTNAME	FIRSTNAME	MIDDLE
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- Counties who don't capture separate names should ... ???
 1. Remove 'firstname' and 'middle' from the template
 2. Leave the two columns present but blank
 3. Whatever they want to do – who cares



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Where do I insert “my” columns?

- CONAME
- DIGYR
- PARCEL_NO
- TOTALACRES
- COVACRES
- LASTNAME
- FIRSTNAME
- MIDDLE
- ADDRESS1
- ADDRESS2
- ADDRESS3

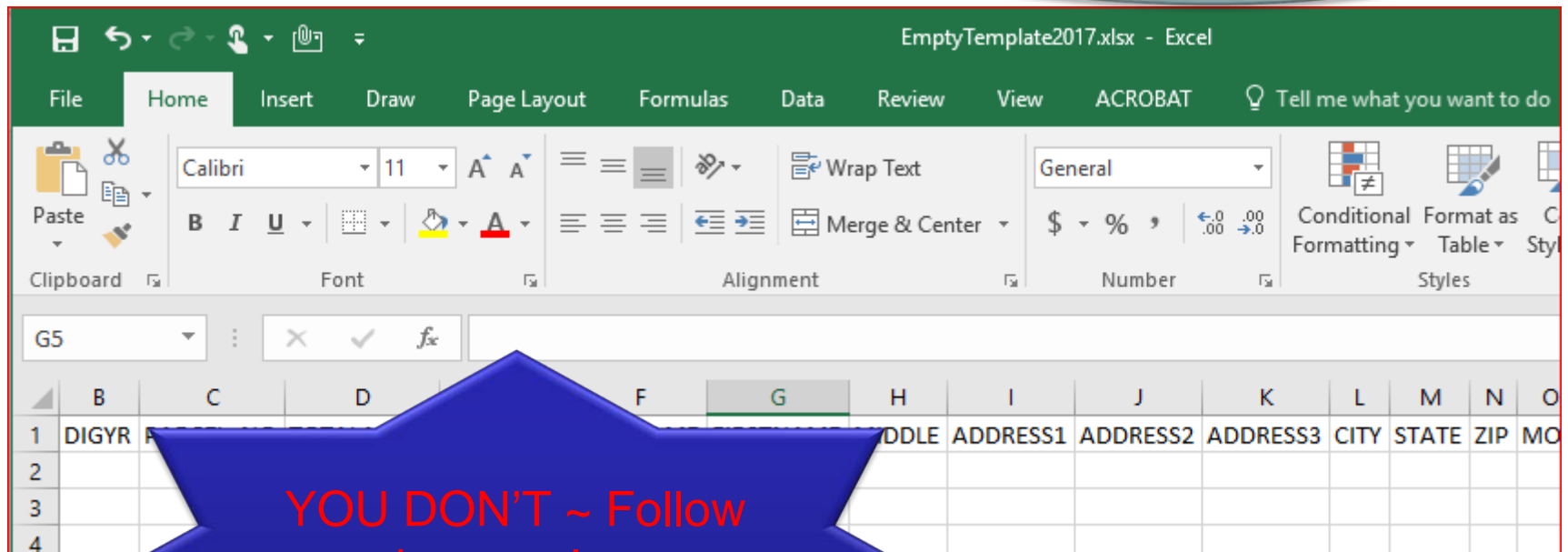
Class/strata

- CITY
- STATE
- ZIP
- MO1
- MO2
- MO3
- MO4
- MO5
- MO6
- CCY
- EL CY

Qualifying use

**YOU DON'T ~ Follow
the template**

Where do I insert “my” report titles and pretty formatting?





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Covenant Registry

- CONAME
- DIGYR
- PARCEL_NO
- TOTALACRES
- COVACRES
- LASTNAME
- FIRSTNAME
- MIDDLE
- ADDRESS1
- ADDRESS2
- ADDRESS3
- alpha characters only
- 4 digit number
- Any text ok
- Total acres for the entire parcel
- Acres included in the covenant
- Lastname or entire name is ok
- Firstname or blank, do not remove column
- Middle Init or blank, do not remove
- Address line 1 or blank, do not remove
- Address line 2 or blank, do not remove
- Address line 3 or blank, do not remove



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Covenant Registry

- CITY
- STATE
- ZIP
- MO1
- MO2
- MO3
- MO4
- MO5
- MO6
- CCY
- FLCY
- CITY
- STATE
- ZIP
- Additional names if any or blank, do not remove
- Additional names if any or blank, do not remove
- Additional names if any or blank, do not remove
- Additional names if any or blank, do not remove
- Additional names if any or blank, do not remove
- Additional names if any or blank, do not remove
- 4 digit year – year Current use covenant BEGAN
- 4 digit year – year FLPA covenant BEGAN



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Covenant Registry

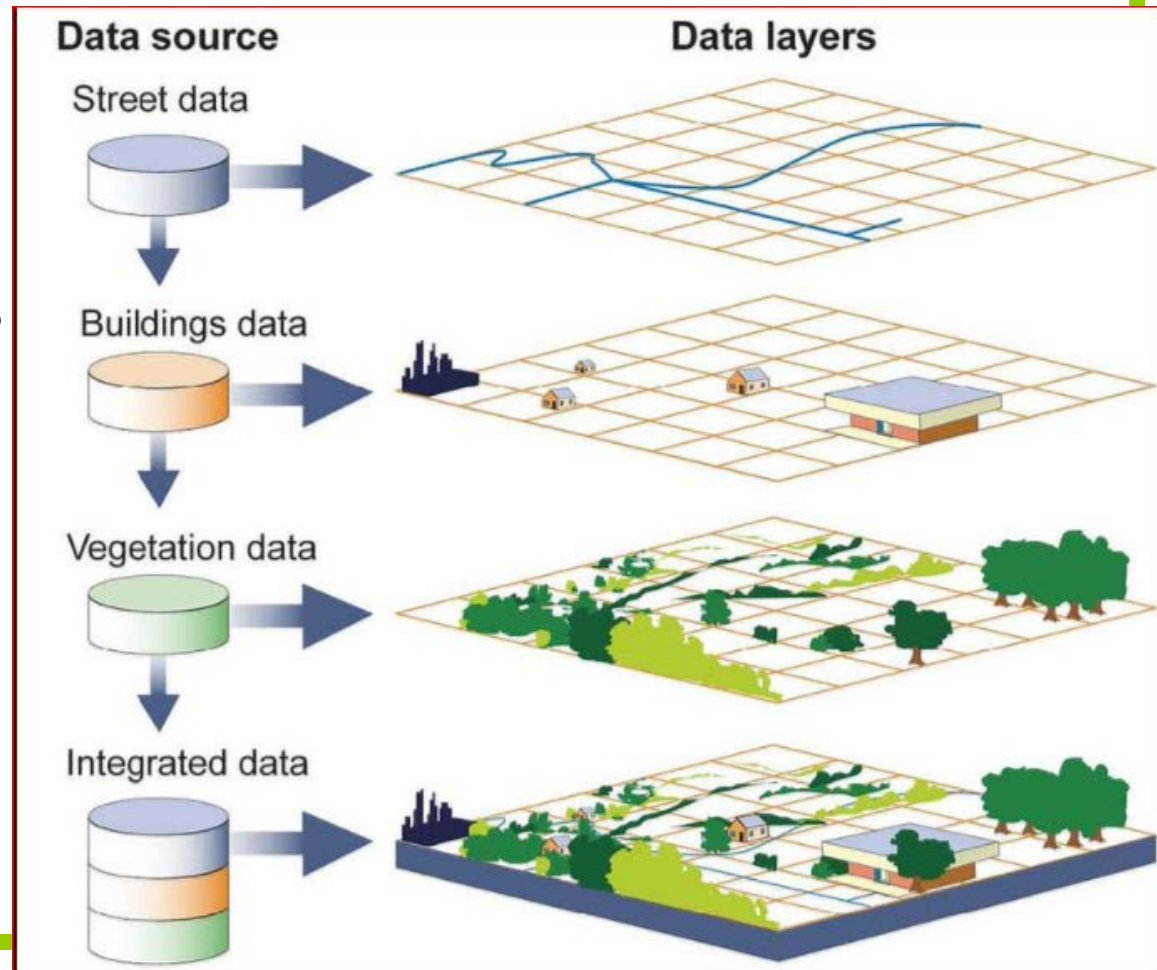
- Counties who fail to submit proper electronic files will be told to resubmit before the digest submission process is satisfied.
- Questions?



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GIS Data

- New for 2018
- Layers:
 1. Tax Districts
 2. Parcels
- Format
 - Shape File
 - GeoDB





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Minimum Attribute Data

- Parcel Numbers
- Deed Acres
- Tax Digest Class
- Tax District Name
- Tax District Code



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GIS Data

- Public Utility valuation section has long suffered from inaccurate tax district information.
- Frequently the Utility Company doesn't know the tax district lines, so it is impossible for the company to return the property in the correct district.



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GIS Data

- DOR agents also do not have any data reflecting accurate tax district lines to correct company returns
- The result is property assessments in the incorrect tax district
- Creates either incorrect assessments or extra work for county appraisers to correct DOR proposed assessments



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GIS Data

- Parcel Level Data
- Accurate appraisal of non-op property by DOR appraisers greatly enhanced by having parcel layer
- HB 85 & DOR Timberland project will make this parcel layer more necessary and possibly require expanded data



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GIS Data

- What does the county benefit from providing this information?
- Accurate Parcel numbers on the state PU parcels instead of generic bogus numbers to help fill in the gaps in your local data
- Accurate proposed assessments within the correct tax districts.



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GIS Data

- Q: if my parcel layer already contains an attribute for tax district code & description, do I have to create a separate shape file for submission compliance or can I simply provide the single parcel layer since it contains all required data?
- A: One single file is fine.



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GIS Data

- Q: If my attribute table has the five (5) minimum attributes but many more, do I have to delete the other columns from my attribute table before sending the data to DOR?
- A: No, as long as the minimum data is present, send whatever is easiest.



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GIS Data

- Q: does it matter which projection system is used in my data?
- A: No, just send it on, our GIS team will merge all that information together.



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GIS / Electronic Data

- Depending on potential passage of HR 51 and HB 85, electronic data submission could be a YUGE expansion
- For those of you around back in 2000/2003 time frame, you might recall something called the **Electronic Digest Submission** ...
- Not saying its happening – just saying wait and see what DOES happen



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Digest Submission

- Appeal Statistics are included each year since 2016 that shows the total number of appeals and number of no-shows at the hearings.
- DOR compiles those statistics annually.
- https://dor.georgia.gov/sites/dor.georgia.gov/files/related_files/document/LGS/Property%20Tax%20Digest/Appeal_Stats_2016.pdf



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**Local
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Property Tax Digest

**Search County Property Tax
Facts by Map**

Distributions

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Unclaimed Property



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[Home](#) » [Local Government](#) » Digest Compliance Section

Digest Compliance Section

The Digest Compliance Section is a support agency for local county tax assessors, appraisers, and tax commissioners.

[2018 County Tax Digest Submission Package](#)

[2018 Table of Conservation Use Land Values](#)

[2018 Table of Forest Land Protection Act Land Use Values](#)

[Appraisal Procedures Manual](#)

[Property Tax Administration Annual Report](#)

[Property Tax Millage Rates](#)

[Review of County Digests](#)

[Rollback of Millage Rate When Digest Value Increased by Reassessment](#)

[Summary of Ad Valorem Taxes Levied in Georgia Counties](#)

[Tables of Owner Harvest Timber](#)

[Tax Digest Consolidation](#)

Scroll
down



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Property Tax

If you are looking for information about property taxes in your county, [check out this page.](#)



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Property Taxes in Georgia

[County Property Tax Facts](#)

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Property Tax Appeals

[Filing a Property Tax Appeal](#)

[Property Taxpayer's Bill of Rights](#)

[Property Tax Appeal Manuals](#)

[Property Tax Appeal Statistics](#)



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Property Tax Appeal Statistics

 [Appeal Stats 2015.pdf](#) (134.69 KB)

 [Appeal Stats 2016.pdf](#) (131.46 KB)



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<u>County</u>	<u>Total Parcel Count</u>	<u>Total Parcel Value</u>	<u>Total Appeals</u>	<u>BOE</u>	<u>Arbitration</u>	<u>Hearing Officer</u>	<u>Superior Court</u>
Appling	12,166	2,141,791,873					
		<u>Count</u>	2	0	0	0	0
		<u>Failure to Appear</u>	0	0	0	0	0
		<u>Value</u>	389,293	0	0	0	0
		<u>% of Parcels</u>	0.02%	0.00%	0.00%	0.00%	0.00%
		<u>% of Value</u>	0.00%	0.00%	0.00%	0.00%	0.00%
Atkinson	4,444	334,611,786					
		<u>Count</u>	10	8	0	0	1
		<u>Failure to Appear</u>	4	4	0	0	0
		<u>Value</u>	3,796,439	3,123,111	0	0	742,708
		<u>% of Parcels</u>	0.23%	0.18%	0.00%	0.00%	0.02%
		<u>% of Value</u>	1.13%	0.93%	0.00%	0.00%	0.22%
Bacon	6,269	668,727,837					
		<u>Count</u>	86	20	0	0	0
		<u>Failure to Appear</u>	0	0	0	0	0
		<u>Value</u>	26,851,375	4,270,064	0	0	0
		<u>% of Parcels</u>	1.37%	0.32%	0.00%	0.00%	0.00%



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<u>County</u>	<u>Total Parcel Count</u>	<u>Total Parcel Value</u>
Appling	12,166	2,141,791,873



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Total Appeals

BOE

Arbitration

Hearing Officer

<u>Count</u>	212	3	0	3
<u>Failure to Appear</u>	3	3	0	0
<u>Value</u>	53,245,793	681,058	0	990,400
<u>% of Parcels</u>	0.99%	0.01%	0.00%	0.01%
<u>% of Value</u>	1.73%	0.02%	0.00%	0.03%



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Appeal Statistics Statewide

- Total Parcels Statewide (2016)
 - 4,339,071
- Total Appeals Filed
 - 93,729
- Total NoShows
 - 10,344
- Average County No Shows = 23%



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WinGAP Update

Tracy Thomas, DOR



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Online Support

- April's Average Session Duration
 - 24 minutes
- April's Average Calls per day
 - 23.45
- April's Average Time Spent by OLS agent(s) per day
 - 562 minutes
 - 9.38 hours



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OLS Calls Per Day History

	2017	2018
Jan	21.80	23.05
Feb	23.15	19.35
Mar	27.40	18.75
Apr	22.30	23.45
May	26.00	0.00
Jun	26.50	0.00
Jul	24.90	0.00
Aug	22.25	0.00
Sep	13.60	0.00
Oct	23.15	0.00
Nov	14.75	0.00
Dec	20.75	0.00



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New Features Since Last Year

- ABOS Motor Adjustments
- Bulk Sale Survey's directly from PT61
- Autocreation of NOA PDF for single print NOA
- CUV Breach Calculation Report
- Exempt Digest report
- Sync Covenant History to future year



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New Features Since Last Year

- Push Tech user configurable exclusions & customizations
- Homestead Registry for wingap counties
- Line Item Details into Excel files for Class/Strat combinations for consolidation reports
- Estimated taxes follow DOR policy for parcels with negative covenant exemptions



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New Features Since Last Year

- Screen links / easy access between REAL / PERSONAL / MFG HOUSING with matching parcel numbers
- County option to report Freeport totals showing net or gross amount for easy balancing to TCO vendor
- New data edit to find pending appeals who do not have a “temporary bill” option selected



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New Features Since Last Year

- Advanced Reappraise Query tool offers ability to reappraise properties based on any data attribute anywhere inside wingap database
- Photo Audit to local properties without photos
- Freeport: Fulfillment & Retail level 2 added
- Multiple Income models per parcel



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New Features Since Last Year

- New freeport form added
- Added Income Model Categories to allow users to group similar type models together for easier data entry
- Expand decimal accuracy on income screen to allow exact balancing during auditing
- Digest Override Counts & Details report



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New Features Since Last Year

- Prebill Mfg Housing search expanded to allow search by location/county ID #
- Updated PT50R design added
- Income approach reappraise
- Aircraft Location data entry field added
- Ratio analysis Time Adjustments added
- Data Edits – added new edit to locate items changing by user selected %



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New Features Since Last Year

- Urban Land reappraise now allow user option to SYNC parcel depth table with the schedule's default depth table
- ABOS / NADA wild search (keyword) search for matching models.
- Photo Resize – added feature giving county option to automatically resize photos down to 640x480



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New Features Since Last Year

- Re-Activated the State Homestead box to allow more accurate digest consolidation submission for State sheet
- Land edits / reappraise value updates automatically sync to any/all income models
- Permit Staging – integrates external permit electronic data into wingap for easy import



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New Features Since Last Year

- Expanded Personal Property value fields to handle 12 numeric digits
- Expanded tax calculations to include Personal Property Enterprise Zones



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Coming Soon ...

- Master Address Database full integration
- Homestead Module
- New Sketch Integration (RapidSketch)
- Bulk notifications for appeal processes required by HB 374
- Abatement Calculation refinements
- Improvements to Permit Staging
- PP Audit Module improvements



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WinGAP Conference

- New Education Format
- Six (6) Education Topics
- Multiple Sessions per topic
- Each topic one hour long
- Users register for 5 sessions



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WinGAP Education Topics

- Appeals
 - Data Entry, Defense, Law compliance tracking
- Income Approach
 - Models, Usage, Basics/Theory
- Personal Property
 - DNR, Auditing
- GIS
 - Technical Labs, Appraisal
- Management & Administration
 - Data Edits, Admin/Annual Events, Did You Know
- Covenants
 - CUV/FLPA Tracking, FLPA Auditing