



Letter of Intent and Registration for Creation of XML Files for Electronic Sales and Use Tax Return Submission

All primary software providers and developers, secondary software developers that create the Georgia Department of Revenue (D.O.R.) XML files in their product must complete this Letter of Intent (L.O.I.). All L.O.I.s must be renewed when there are changes to the XML schema.

This L.O.I. sets forth the requirements and standards for tax software providers for D.O.R.'s electronic returns. By completing the L.O.I., you, as an authorized representative of your company ("Company"), are agreeing to meet D.O.R.'s standards for software provider registration, electronic tax preparation software (professional or other). You must complete a separate L.O.I. for each software product.

Failure to meet any of the standards or requirements set forth in this L.O.I. may result in the denial of your application or the removal of your Company as an approved software provider, and the rejection of all electronic submissions submitted using your products.

Send the completed L.O.I. and registration form to ga.vendors@dor.ga.gov.

Development and Submission Requirements

- Company must comply with the development and submission requirements set forth in the D.O.R. Electronic Schema, test case documents and the L.O.I.
- Company will submit Electronic XML Sales and Use Tax Return test files to D.O.R. for compliance review.
- Company will notify D.O.R., and if necessary, notify and provide customers with updated products, if an error(s) relating to electronic file format, written instruction or calculations are discovered in any approved product(s).
- Company will include their Software Name and Product Name in the Electronic XML Sales and Use Tax Return.



- Company grants D.O.R. a limited license to make publicly available to tax practitioners and taxpayers about software/form developers who developed XML files in compliance with D.O.R.’s requirements.

Acknowledgements

As an approved D.O.R. provider, the company agrees to meet our standards for XML files produced set forth in the D.O.R. Electronic Schema and test cases. D.O.R. reserves the right to revoke approval acceptance of any company, and thereby refuse to accept any additional files or take other appropriate action if the Company does not adhere to the requirements stated in this document.

In addition, the Company agrees to provide true, accurate, current, and complete information about their Company. If any of the information the Company provided is untrue, inaccurate, obsolete, or incomplete, D.O.R. has the right to deny, suspend, or terminate the Company’s account and/or approval.

Company Name

Authorized Representative Print Name

Authorized Representative Signature

Title

Date



Registration Form

Please complete the registration information below. D.O.R. will only be authorized to release testing information to the contacts listed below.

Company and Contact Information

Name of Company		Federal Employer ID Number
Software Name		
Address		
City	State	Zip Code
Primary Contact	Phone Number	Email Address
Secondary Contact	Phone Number	Email Address
Website Address		



Limitations for Georgia Sales and Use ST-3 XML Returns

The purpose of this form is to document the items that your software product will not support.

- Bulk files
- Energy Rates
- Jet Fuel Rates
- Locomotive Rates (C L T)
- Master Filers
- Motor Vehicles Rates
- Prepaid Motor Fuel On-road
- Motor Fuel Off-road
- Special Filers (4/4/5 and/or 13/4 week filers)
- Split Rates
- Use Tax
- Other:
