



Georgia Department of Revenue
Power of Attorney for Recovery of Unclaimed Property
 Submit this form to the Department employee handling your inquiry.

Section 1 Claimant Information

Claimant's Name	Claimant's SSN/FEIN	Daytime Telephone Number
Cell Phone Number	Claimant's Email Address	
Mailing Address		
Spouse's Name (If property jointly owned)	Spouse's SSN (if applicable)	Spouse's Telephone Number
Spouse's Cell Phone Number (if applicable)	Spouse's Claimant's Email Address (if applicable)	
Spouse's Mailing Address (if different from above)		

Section 2 Representative Information

Name of Person Given Power of Attorney	Telephone Number	Email Address
Mailing Address		
Name of Person Given Power of Attorney	Telephone Number	Email Address
Mailing Address		

Section 3 Recovery of Unclaimed Property

The Representative is authorized to recover or assist in the recovery of unclaimed property delivered to the Commissioner.

Section 4 Retention/Revocation of Prior Power(s) of Attorney

The filing of this Power of Attorney automatically revokes all earlier Power(s) of Attorney on file with the Georgia Department of Revenue regarding unclaimed property matters. If you DO NOT want to revoke a prior Power of Attorney, mark an X in this box.

Please specify which Power(s) of Attorney you wish to remain in effect by listing the authorized representative(s) below:

Section 5 Locator Status

Please mark an X in the box if the claimant has an agreement with the representative to pay a fee for recovery or assistance in the recovery of property reported and delivered to the Commissioner.

Please Note:

- The claimant may reclaim property directly from the Unclaimed Property Section free of any fees.
- All agreements to pay compensation to recover or assist in the recovery of property reported and delivered to the Commissioner are unenforceable for 24 months after the date of payment or the delivery of property to the Commissioner.
- The fees charged by any person, firm, or corporation to recover or assist in the recovery for and on behalf of a claimant of property reported and delivered to the Commissioner shall not exceed ten (10) percent of the value of the property recovered.
- All funds or property located by a person to be compensated by the payment of such a fee shall be paid or delivered directly to the owner and may not be paid or delivered to the individual to receive the fee whether pursuant to a duly executed power of attorney or otherwise.



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Section 6 Claimant Authorization and Signatures

- The claimant named in Section 1 appoints the individual(s) named in Section 2 as representative(s) for the claimant concerning the recovery of unclaimed property.
- The claimant acknowledges that it is his or her responsibility to keep the representative(s) listed in Section 2 informed of the unclaimed property matters involving the Department and that the Department is not able to send copies of correspondence directly to representatives.

This Power of Attorney is not valid until it is signed and dated. If signed by a corporate officer, partner, member, trustee, or executor/executrix on behalf of the claimant, I certify that I have the authority to execute this form on behalf of the claimant. I understand that to willfully prepare or present a document that is fraudulent or false is a felony under O.C.G.A. § 16-10-20.

Signature	Print Name	Date	Title (if corporate officer)
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Section 7 Acknowledgment of the Power of Attorney

This Power of Attorney must be acknowledged by the claimant before a notary public.

Acknowledgment of Power of Attorney. The person(s) signing as the claimant in Section 5 above appeared this day before a notary public and acknowledged this Power of Attorney as a voluntary act and deed.

Notary Seal

Sworn and subscribed before this _____ day of _____, 20_____.

Purpose of Form

A claimant may use this Form UP-1061 to authorize an individual or individuals to represent the claimant before the Georgia Department of Revenue (DOR) regarding the recovery of unclaimed property. This Power of Attorney (POA) only authorizes the listed representative(s) to perform the acts indicated in this Form.

Filing Instructions

Claimants should submit a completed Form UP-1061 to the Department employee handling your inquiry.

Revocation

If you have a valid version of Form UP-1061 on file with the Department, the filing of a new Form UP-1061 revokes the authority of the prior representative for the same matters and periods covered by the new Form unless Section 4 is completed. The prior representative is still an authorized representative and retains any previously granted authority for the matters and periods not covered by the new Form UP-1061 unless specifically revoked.

If the claimant merely wants to revoke an existing authorization, submit a copy of the previously executed Form UP-1061 with "Revoke" clearly written on the form. If you do not have a copy of the authorization you want to revoke, submit a statement of revocation to the DOR employee handling your inquiry.

Specific Instructions

Section 1 – Claimant Information

Enter the name, address, and contact information of the claimant. If the claimant is an individual, enter the full Social Security number (SSN). If the claimant is a business entity, enter the Federal Employer Identification Number (FEIN). If the claimant is granting access to joint property, enter the spouse's name, address, and full SSN.

Section 2 – Representative Information

Enter the representatives' names, addresses, and any applicable contact information. A representative may either be an individual or a business entity. If designating authority to more than two representatives, please attach a schedule similar in form to Section 2 signed by the claimant.

Section 3 – Recovery of Unclaimed Property

Check the box to grant authority to the representative on behalf of the claimant to assist in the recovery of unclaimed property that has been delivered to the Commissioner of DOR.

Section 4 – Retention/Revocation of Prior Power(s) of Attorney

All existing Form UP-1061s effective for unclaimed property previously filed by the claimant will be revoked unless the claimant checks the box on this line. If the claimant checks this box, the claimant must list the representative(s) previously authorized whose Form UP-1061 they wish to remain in effect. If you check the box, but do not specify a previously authorized representative, all existing Form UP-1061 will remain in effect.

Section 5 – Locator Status

Check the box if the claimant has an agreement with the representative to pay a fee for the recovery or assistance in the recovery of property that was reported and delivered to the Commissioner of DOR.

Please take note of the following:

- The claimant may reclaim property directly from the Unclaimed Property Section free of any fees.
- All agreements to pay compensation to recover or assist in the recovery of property reported and delivered to the Commissioner are unenforceable for 24 months after the date of payment or the delivery of property to the Commissioner.
- The fees charged by any person, firm, or corporation to recover or assist in the recovery for and on behalf of a claimant of property reported and delivered to the Commissioner shall not exceed ten (10) percent of the value of the property recovered.
- All funds or property located by a person to be compensated by the payment of such a fee shall be paid or delivered directly to the owner and may not be paid or delivered to the individual to receive the fee whether pursuant to a duly executed power of attorney or otherwise.

Section 6 – Claimant Authorization and Signature

The claimant must sign in Section 6 for the Form UP-1061 to be effective. The table below shows who should sign for each type of claimant:

Claimant	Who Must Sign
Individuals	The individual/sole proprietor must sign (if granting access to a joint return, spouse must also sign).
Corporations	A corporate officer with authority to sign.
Partnerships	A partner having authority to act in the name of the partnership must sign.
Limited Liability Companies	A member having authority to act in the name of the company must sign.
Trusts	A trustee must sign.
Estates	An executor/executrix or the personal representative of the estate must sign.

Section 7 – Acknowledgment of the Power of Attorney

This Power of Attorney must be acknowledged by the claimant before a notary public.