

<Insert Letterhead of Governing Body>

REMINDER: The Agent is required to upload a copy of this completed authorization letter during the registration process on DRIVES e-Services.

TO BE UPLOADED VIA DRIVES E-SERVICES

In accordance with the requirements of O.C.G.A. §§ 40-6-163 and 40-14-1.1, **<Insert Name of Governing Body>** (the "Governing Body") is designating **<Insert name of Authorized Agent>** as its "Agent," as that term is defined in O.C.G.A. § 40-14-1.1. I hereby represent, on behalf of the Governing Body, that the Governing Body has authorized this designation and that I am authorized to make this representation on behalf of the Governing Body.

If the Motor Vehicle Division of the Department of Revenue has any questions about the placement or removal of holds, the primary contact at the Agent that can provide that information, on behalf of the Governing Body, is listed as follows:

Contact Name at the Agent:

Phone Number of Agent Contact:

E-mail Address of Agent Contact:

Sincerely,

<Insert SEAL of Governing Body>

<Insert Name of individual with Governing Authority signature authority>

<Insert title of individual with Governing Authority signature authority>