

The following documentation provides information on how to request a corporate tax refund via the Georgia Tax Center.

How to Request a Corporate Tax Refund

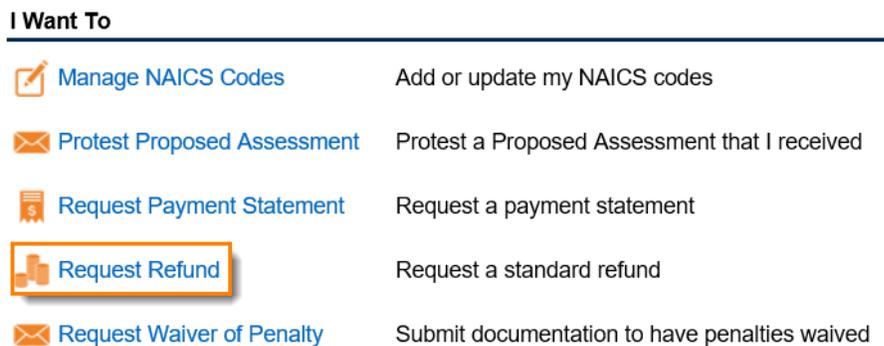
1. Log into GTC (<https://gtc.dor.ga.gov/>).
2. Navigate to the **Corporate Income** tax account by clicking the **Account** hyperlink.



3. Under the **I Want To** section, click **See more links for my account**.



4. Click **Request Refund**.



5. **Step 1:** Complete the **Refund Information** form then click **Next**.

Refund Information

 **Please Enter Refund Informaion**

Refund Amount Requested
 Required

Filing Period Begin
 Required

Filing Period End
 Required

Select Reason
 Required

Additional Information
 Required

Do you want your refund to be direct deposit?
 No Yes

6. **Step 2:** ***DIRECT DEPOSIT*** - If you said you would like to get your refund by direct deposit, complete this form with your bank information. Click the **Next** button.

Direct Deposit Information (View)

 **Direct Deposit Information**

Bank Account Type
 Checking Savings Required

Routing Number
 Required

Account Number
 Required

Confirm Account Number
 Required

Click the **Add Attachment** hyperlink to add the Refund documents then click **Next**.

Refund Attachments



Add Attachment

Please attach documentation to support this claim. If the file is too large to attach, submit the request without the attachment. You will be contacted by the reviewing examiner to provide the additional documentation.

To submit an amended return, go to the period and select 'View Return', click on the 'Change' tab at the top of the page, check the 'Amended' box on the form and enter the correct data.

[Add Attachment](#)



Attachments

Type	Name	Description	Size

[Cancel](#) [Previous](#) [Next](#)

Review the **Refund Request Summary** page then click **Submit**.

Refund Request Summary



Claim Request Summary

Refund Amount Requested

Filing Period Begin

Filing Period End

Select Reason



Direct Deposit Information

Routing Number

Account Number

[Cancel](#) [Previous](#) [Submit](#)

If you **DO NOT want your refund via Direct Deposit**, click the **Add Attachment** hyperlink to add the Refund documents then click **Next**.

Refund Attachments

Add Attachment

Please attach documentation to support this claim. If the file is too large to attach, submit the request without the attachment. You will be contacted by the reviewing examiner to provide the additional documentation.

To submit an amended return, go to the period and select 'View Return', click on the 'Change' tab at the top of the page, check the 'Amended' box on the form and enter the correct data.

Add Attachment

Attachments

Type	Name	Description	Size
------	------	-------------	------

Cancel

< Previous

Next >

Review the **Refund Request Summary** page then click **Submit**.

Refund Request Summary

Claim Request Summary

Refund Amount Requested

10,000.00

Filing Period Begin

01-Jan-2016

Filing Period End

31-Dec-2016

Select Reason

Overpayment

Cancel

< Previous

Submit

7. **Step 3:** Confirm that you want to submit the form by clicking **Yes**.

Are you sure you want to submit this?

Yes

No

8. The **Confirmation Page** will be displayed. Write down the **Confirmation Number** or **Print** the page for your records. This request will be stored on your GTC account and can be viewed under **Submissions** tab.

 **Confirmation****Submission Information**

Logon	[REDACTED]
Status	Submitted
Confirmation Number	1-730-652-688
Taxpayer Name	[REDACTED]
Federal Employer ID #	[REDACTED]
Submission Title	Refund Request
Submitted	22-Mar-2018

Your confirmation number is **1-730-652-688**.

Your request has been submitted and will be processed in the order that it was received.

If you have any questions, please contact us at 1-877-GADOR11 (1-877-423-6711).

Printable View

OK

Print Confirmation