## **Change Password**

For the initial log on, enter the USERID and password provided by the Motor Vehicle Division.

GEORGIA	Welcome to the			
PORTAL	Georgia Depar	tment of Rev	enue	
	IRP	& CVIEW		
	LOGIN			
	*User ID			
	testuser@trucks.com			
	*Password			
	Forgot P	assword? Sign	On	
	PRE	REQUISITES		
	Adobe Reader : Adobe	Acrobat with version: 11 is insta	alled.	
	Pop-Up Blocker : PopUp Browser : Microso	blocker is disabled.		
This is a Department of Rever activities are subject to monit authorized to use these servi	nue system and is intended for official use only. O oring. You agree to keep your password confider ies.	D.C.G.A. §16-9-90, et. Seq. pro Itial to prevent unauthorized ac	vide criminal penalties for una cess to your account to any pe	uthorized access. User erson or entity not
Georgia Department of Revenu	e   © Copyright 2014. All Rights Reserved.			Georgia Department Of Transportation

Your USERID is usually the email address that you provided.

Click the sign on button.

GEORGIA TRUCKING PORTAL	Welcome testuser@trucks.com IRP & CVIEW Application (Sandbox WEB OFFICE - Business Day: 02/24/2015	r-Node2) - HOM	IRP, Inc Level v 1.00.63209	(2015-02-15)
Admin > User				
Update User				
Sec	ret Question :		Secret Answer :	
	Proceed Refre	ih Quit	Help	
Georgia Department of Reve	nue   © Copyright 2014. All Rights Reserved.	0	Georgia Motor Trucking	Georgia Department Of Transporter

From this screen, you will see the Welcome message at the top along with the current date and office location.

For external users, the office location will be Web Office.

You are required to select a Secret Question from the drop-down box and enter a Secret Answer.

Click Proceed.

GEORGIA TRUCKING PORTAL	Welcome testuser@trucks.com IRP.Inc   IRP & CVIEW Application (Sandbox-Node1) - HOME Level v 1.00.63209 (201)   WEB OFFICE - Business Day: 02/24/2015	15-02-15)
APPLICATIONS CUSTON	MER PAYMENT ADMIN REPRINT SIGN OFF	
1	USER CHANGE PASSWORD	
	Gergia - Commercial Vehicle Registration System	
Informati under ti	ion related to registering Commercial Motor Vehicles (CMV) in Georgia is available at <a href="https://www.cvisn.dor.ga.gov/">https://www.cvisn.dor.ga.gov/</a> he Commercial Motor Vehicle Resources link.	<u>Nelcome/IRP</u>
Georgia To conta	DOR office hours are Monday through Friday 7:30AM – 4:30PM Eastern Time. act Commercial Registrations Department please email <u>commercial.vehicles@dor.ga.gov.</u>	
	Annour	ncements
***	* Production Data - January 31st, 2015 ****	^
		<b>~</b>
	Database : PDBTORAXDB03/DTIRP.GAIRP_PROD	
	GRATIS Service Flag : Y Code1 Address Service Flag : Y	
	CVIEW Flag: Y	
	To access the menu through Keyboard, please enter Alt + M.	
		<b>19</b> 49,

You will return to the IRP Home Page.

Select the Admin tab. Select User. Click Change Password.

GEORGIA TRUCKING PORTAL	Welcome testuser@trucks.com IRP & CVIEW Application (Sandbo WEB OFFICE - Business Day: 02/24/2015	x-Node1) - HOME	<u>IRP, Inc</u> Level v 1.00.63209 (	(2015-02-15)
Admin > User				Change Password
Change Password				
= = p *Secret (	*User ID : testuser@trucks.com Password : •••••• Question : Spouse Middle Name 💙		*Old Password : *Confirm Password : *Secret Answer :	Image: state
	Proceed	esh Quit	Help	
Georgia Department of Rever	nue   © Copyright 2014. All Rights Reserved.	2	Ceorgia Motor Trucking	Georgia Department of Transportation

From this screen, you will see your USERID in a protected field.

Enter your old password. For the initial log on, this will be the temporary password emailed to you.

Enter your new password. Enter your new password again.

If you want to change your secret question and answer, you can do it here. You will need to know the answer to the secret question if you ever forget your USERID or password.

Click Proceed.

GEORGIA	Welcome testuser@trucks.com		IRP, Inc		
TRUCKING	IRP & CVIEW Application (Sandbox	x-Node2) - HOME Le	vel v 1.00.63209	(2015-02-	15)
PORTAL	WEB OFFICE - Business Day, 02/24/2015				
ENTCLT59: [I] Passw	ord has been changed successfully for test	user@trucks.com.			
Admin > User					Change Password
Click here for Login					
Georgia Department of Rever	ue   © Copyright 2014. All Rights Reserved.	2	Georgia Motor Trucking		Georgia Department Of Transportation

This screen will provide a message that lets you know the password was changed successfully for your USERID.

Now you will need to log in with your new password.

Click the link that says Click here for Login.

GEORGIA	Welcome to the			
PORTAL	Georgia De	partment of	Revenue	
		IRP & CVIEW		
	LOGIN			
	*User ID			
	testuser@trucks.com			
	*Password			
	••••••		٠	
		Forgot Password?	Sign On	-
		PREREQUISITES		
	Adobe Reader : 📀	Adobe Acrobat with version:	11 is installed.	
	Pop-Up Blocker :	PopUp blocker is disabled.	Í Í	
	Browser : 🗸	Microsoft Internet Explorer:	11.0	
This is a Department of Rever activities are subject to monit authorized to use these servi	nue system and is intended for official us oring. You agree to keep your password	e only. O.C.G.A. §16-9-90, et confidential to prevent unaut	t. Seq. provide criminal per horized access to your acce	nalties for unauthorized access. User bunt to any person or entity not
			ALL	- 0 <sup>1</sup> 9r.
Georgia Department of Revenu	e   © Copyright 2014. All Rights Reserve	ed. 🕐 📕	Georgia Motor Trucking	Georgia Department Of Transportation
		Draw of		WALLER.*

Now you are back to the original login screen.

Enter your USERID and new password.

Click the sign on button.

TON CLO	DCIA	Weld	come tes	stuser	@tru	cks.c	om							IR	P, Inc							
TPIIC	WING	IRP	& CVII	W Ap	plica	ation	(Sar	dbox	-Noc	de1) -	НО	ME L	eve	l v 1	.00	.6320	9 (2	2015-0	02-	15)		
INUC	NING	WEB	OFFICE -	Busines	ss Day	1: 02/2	24/201	5														
POR	TAL																					
APPLICATIONS	CUSTOMER	•	PAYMENT	AD	MIN 🕨	REP	RINT	SIGN	OFF													
	Information under the Georgia DO To contact (	elated Comme	to register ercial Mo e e hours are rrcial Regis	ing Com tor Vehi Monday trations i	mercial icle Re y throu Depart	Georg al Motor gh Frid iment p	yia - Co Vehicle es link. ay 7:30/ lease er	mmerci s (CMV)	al Veh.	icle Reg orgia is Eastern T	ijistrati availat	tion System ble at h	stem https	://ww	IW.CV	sn.dor.	ga.qc	ov/Welco	ome	/IRP		
																			_		 /	
																	Ann	ouncen	nen	ts		
	****	Produ	ction Data	- Jan	uary 3	31st, 2	015 *	***									Ann	ouncen	nent	ts		
	****	Produ	ction Data	- Jan	uary 3	31st, 2	015 *	***									Ann	ouncen	nent	ts		
	****	Produ	ction Data	- Jan	uary 3	31st, 2	015 *	***									Ann	ouncen	nent	ts		
	***	Produ	ction Data	- Jan	uary 3	31st, 2	015 *	***									Ann	ouncen	nent	ts v		
	****	Produ	ction Data	- Jan	uary 3	31st, 2	015 *	*** se : P[	BTOF	RAXDBO	2/DTIF	RP.GAI	IRP_	PROD			Ann	ouncen	nent	ts v		
	****	Produ	ction Data	- Jan	uary 3 GRA	31st, 2	015 * Databa rvice Fl	*** se : P( ag : Y	DBTOF	RAXDBO	2/DTIF	RP.GAI	IRP_	PROD			Ann	ouncen	nent			
	****	Produ	ction Data	- Jan Code1	uary 3 GRA 1 Addr	31st, 2 ATIS Se ress Se	015 * Databa rvice FI rvice FI	*** se : PC ag : Y ag : Y	BTOF	RAXDBO	2/DTIF	RP.GAI	IRP_	PROD			Ann	ouncen	nent	ts v		
	****	Produ	ction Data	- Jan Code1	uary 3 GRA 1 Addr	31st, 2 ATIS Se ress Se C'	015 * Databa rvice FI rvice FI VIEW FI	*** se : P[ ag : Y ag : Y ag : Y	BTOF	RAXDB0	2/DTIF	RP.GAI	IRP_	PROD			Ann	ouncen	nent			
	****	Produ	ction Data	- Jan Code1	uary 3 GRA 1 Addr To ac	31st, 2 TIS Se ress Se C1	015 * Databa rvice FI rvice FI VIEW FI ne men	*** se : P[ ag : Y ag : Y ag : Y u throu	OBTOF	RAXDBO	2/DTIF	RP.GAI	IRP_	PROD			Ann	ouncen	nent			
	***	Produ	ction Data	- Jan Code1	GRA GRA 1 Addr To ac	31st, 2 TIS Se Ct ccess th	015 * Databa rvice FI rvice FI VIEW FI	se : P[ ag : Y ag : Y ag : Y ag : Y u throu	DBTOR	RAXDB0	2/DTIF	RP.GAI	IRP_	PROD			Ann	ouncen	nent	ts v		
	****	Produ	ction Data	- Jan Code1	GRA 1 Addr To ac	31st, 2 ATIS Se ess Se C' ccess th	015 * Databa rvice FI rvice FI VIEW FI	*** se:P[ ag:Y ag:Y ag:Y u throu	BTOR gh Ke	R <b>AXDB</b> 0 eyboard	2/DTIF	RP.GAI	IRP_	PROD			Ann	ouncen	nent	ts ~		
	****	Produ	ction Data	- Jan Code1	GRA GRA 1 Addr To ac	31st, 2 ATIS Se ress Se C1 ccess th	015 * Databa rvice Fi rvice Fi VIEW Fi ne men	se : PI ag : Y ag : Y ag : Y ag : Y u throu	DBTOR gh Ke	RAXDB0 eyboard	2/DTIF	RP.GAI	IRP_	PROD It + M	ı.		Ann	ouncen	nent			
	****	Produ	ction Data	- Jan Code1	GRA 1 Addr To ac	TIS Se CT CC	015 * Databa rvice Fl rvice Fl VIEW Fl	*** ag : Y ag : Y ag : Y u throu	DBTOR	RAXDB0 eyboard	2/DTIF	RP.GAI	IRP_	PROD			Ann	ouncen	nent			
	****	Produ	ction Data	- Jan Code1	GRA GRA 1 Addr To ac	31st, 2 ATIS Se ess Se C' ccess th	015 * Databa rvice Fi rvice Fi VIEW Fi ne men	*** ag:Y ag:Y ag:Y u throu	рвтоя	RAXDB0	2/DTIF	RP.GAI	IRP_	PROD			Ann	ouncen	nent			
	****	Produ	ction Data	- Jan	GRA 1 Addr To ac	31st, 2 TTS Se ress Se C' ccess th	015 * Databa rvice FI rvice FI VIEW FI	se: P[ ag:Y ag:Y ag:Y u throu	9 <b>BTOR</b> gh Ke	RAXDB0	2/DTIF	RP.GAI	IRP_	PROD			Ann	ouncen	nen	ts ~		
	****	Produ	ction Data	- Jan	GRA 1 Addr To ac	ATIS Se Tress Se Ct Ct Ct Ct Ct Ct Ct Ct Ct Ct Ct Ct Ct	015 * Databa rvice FI rvice FI VIEW FI	se : P[ ag : Y ag : Y ag : Y u throu	<b>DBTOR</b> gh Ke	RAXDB0	2/DTIF	RP.GAI	IRP_	PROD			Ann	ouncen	nen	ts ~		

Now you are logged into the system and ready to perform your IRP work.