



DRIVES

Driver Record and Integrated Vehicle Enterprise System

Go Live!
5.27.19

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**August 2018
Newsletter**

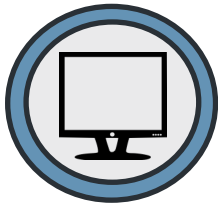
Top 3 things you should be doing now

The **September 30 deadline** to have the DRIVES computers set up is coming soon! Meeting this deadline will empower your office and staff with time to practice, train, and master DRIVES before **going live on May 27, 2019**



Confirm Computer Skills

Staff must have basic computer skills and be able to work in a Microsoft Windows environment, navigate and use a web browser, and operate a mouse. Wondering if you have the skills? [Test your Basic Computer Skills](#). (County and MVD)



Setup Equipment

An Instruction Manual was sent to Tax Commissioners in late July. Remember to share this important information with the people responsible for setting up the equipment. (County only)



Get Connected

AT&T network setup begins in August (for those using the state provided circuits.) All others should be arranging for their connections to be established. (County only)

FOR TAX COMMISSIONERS

AT&T County Circuit Upgrades will begin in August 2018 and end in February 2019. Counties will be contacted by AT&T to schedule this work

We still need facilities for training, particularly in South-Central GA. [Let us know if you can help.](#)

Remember to share this important information with the county resources responsible.



E-mail the dates you plan to migrate before you begin so DRIVES Technical Teams are ready to provide help.

What's going on with Testing & Training?

Testing

- Final Test Bursts (August)
- Tester Training (August – September)
- Business Testing begins (September)
 - Formal phase of testing
 - Granular look at DRIVES
 - Verifies the DRIVES processes work together

Training

- Booking training locations with computers around the State of Georgia
- Assisting with the final testing burst and tester training
- Selecting the DRIVES Trainers
- Preparing for Train the Trainer

TIMELINE

Development - Now!

Testing - Now!

Training - Early 2019

Spotlight - Title & Registration Team



From left to right: (Back Row) Ben Bloom, Jack Jacobson, Ashley Hendershot, Ben Manecke, Alicia Evans, Attmore Moore, Pera Bajwa, Cynthia Bowser (Front Row) Sangeetha Mysore, George Titshaw, Lucindress Cooper, Dong-Yoon Choi, Murthy Kottamasu. Not pictured: Ram Godthi, Vicki Hunter.

The Title & Registration team consists of SMEs from Southmeadow, State developers, and Fast employees working together to provide the best solution for the counties, MVD, and the people of Georgia. Everyone works well together and the Team is committed to the project goals.

The responsibilities of the Title & Registration Team include:

- Developing registration transactions such as renewing, replacing/exchanging a plate, transfer plates, and cancelling registration.
- Developing title transactions such as apply for a new title, adding/removing liens, updating title information, and handling unclaimed titles.
- Working together through the iterative process of developing processes, testing, providing feeding back, making changes, and testing again.
- Working with the conversion team to ensure that the necessary information from GRATIS is represented properly in DRIVES.
- Assisting and receiving feedback from testing bursts then making any necessary changes.

*As the summer winds down so are some of the activities for DRIVES.
We would like to take this opportunity to say thank you to all the people who:*

***Participated in Testing Bursts
Completed Workday Diaries
Attended & Hosted the Roadshows***

***Thanks also to the SME's who came to
Century Center to help with definitions, testing, verifications***

DRIVES Tips & Tricks



Zooming In and Out

Press the **Ctrl** key and **scroll** using the wheel on your mouse.
Or use **Ctrl** and the **+** keys

Keyboard Shortcuts

Alt + Up Arrow: Return to New Manager window

Alt + Down Arrow: Access to navigate in the sidebar

Ctrl + Z: Undo a deletion or change in a field

Ctrl + Y: Redo a change

Review Rules for a Field

If after entering information into a field and a yellow popup appears requiring you to review and approve what you have entered, you can press the **F9 key** on your keyboard rather than clicking on the question mark icon.

Review: VIN is not 17 characters. Please verify it is correct.

**Thank
You!**