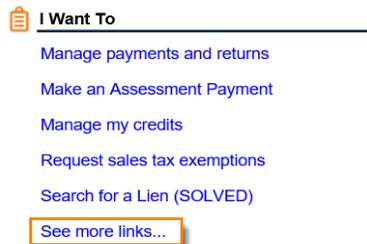


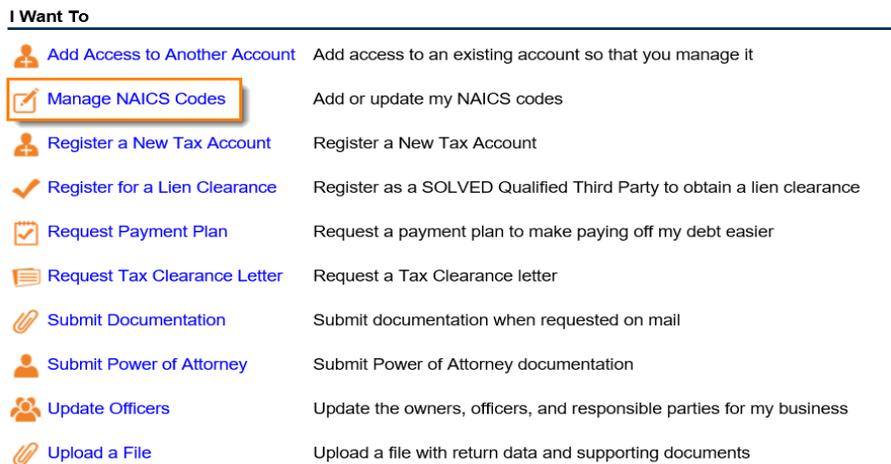
The following documentation provides information on how manage your NAICS codes via the Georgia Tax Center. This will allow you to add or remove NAICS codes associated with your account(s).

How to Manage your NAICS Codes

1. Go to the GTC website (<https://gtc.dor.ga.gov>).
2. Click the **See more links...** hyperlink under the **I Want To** section.



3. Now click on the **Manage NAICS Codes** hyperlink in order to add or update your NAICS codes.



4. Follow the instructions to add or remove a NAICS code then click **Next**.

1. Update NAICS Code
2. Review

Update NAICS Code

Request instructions

- To update your primary NAICS Code, you must uncheck your current primary NAICS code.
- To inactivate a NAICS code that no longer applies to your business, add an expiration date.
- To add an additional NAICS code, type in your NAICS code in the next available row of the table.

NAICS Lookup

Do you need to lookup your NAICS Code?

Current active NAICS codes Filter

	NAICS Code	Primary NAICS?	Expiration Date	Description
	512110	<input checked="" type="checkbox"/>		Motion Picture and Video Production
		<input type="checkbox"/>		

Cancel

← Previous
Next →

5. Review the form then click **Submit**. If you need to make any changes, click the **Previous** button to go back.

1. Update NAICS Code
2. Review

Review

Review your changes Filter

NAICS Code	Primary NAICS?	Expiration Date	Description
512110	<input checked="" type="checkbox"/>		Motion Picture and Video Production

Cancel

← Previous
Submit

6. Click **Yes** to confirm that you want to submit this request.

Are you sure you want to submit this?
✕

Yes

No

7. Write down your confirmation number or print off the form. Then click **OK**.

 **Confirmation**

Submission Information

Logon	starkstudios
Status	Submitted
Confirmation Number	1-084-682-752
Taxpayer Name	STARK STUDIOS
Federal Employer ID #	44-4444444
Submission Title	NAICS Code Management
Submitted	29-Oct-2017

Your confirmation number is **1-084-682-752**.

Your request has been submitted and will be processed in the order that it was received.

If you have any questions, please contact us at 1-877-GADOR11 (1-877-423-6711).

[Printable View](#)

[OK](#)

[Print Confirmation](#)