

The following documentation provides information on how to cancel access to your GTC account via the Georgia Tax Center.

How to Cancel Access to your GTC Account:

- 1. Go to the GTC website at <u>https://gtc.dor.ga.gov/</u> and login to your account.
- 2. On the Home page, click on the Manage My Profile hyperlink.
- 3. Under the Manage My Profile page, click the More... link.
- 4. Under the Access Management section, click on the Delete My Profile hyperlink.
- 5. You will be asked to confirm you want to complete this request by typing in your password, click the **OK** button.

You will be signed out and your online access would be removed.

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