APPLICATION FOR TAX CLEARANCE CERTIFICATE

General Information

- This form should only be used to request a clearance certificate for Sales Tax, Withholding Tax, Corporate Income, Net Worth Tax, Income Tax, Motor Fuel Tax, and exempt organization unrelated business taxable income (UBTI).
- This form will not be processed until all returns are filed and balances due are paid in full (including penalty and interest, if applicable).
- Allow at least ten business days for processing of this form.
- Mail, or e-mail your completed form (and any applicable attachments) or questions to the applicable address listed above.
- If you are completing this form because you are selling or have sold your business assets, stock of goods or equipment, or have quit the business, attach a copy of the sales contract and financing agreement, if any.
- Exempt organizations: Attach IRS determination letter, latest relevant exempt organization return, and Form 600-T (if required).

Step 1: Identify yourself or your business Georgia Sales Tax Registration No. (if applicable) Name Georgia Withholding Tax Account No. (if applicable) **Doing Business As** Social Security Number (if applicable) Street Address City, State, ZIP Date business started in Georgia: Telephone No. ___ yes Do you make retail sales in Georgia? no yes Do you maintain an office in Georgia? no Federal Employer Identification No. ves | no Do you have employees in Georgia? Tax exempt organization Step 2: Check the taxes for which you are requesting tax clearance Motor Fuel Tax UBTI Sales and Use Tax U Withholding Tax Corporate Income Tax C Corporate Net Worth Tax U Income Tax Step 3: Check the reason for which you are requesting tax clearance Real estate transaction Selling business assets (see step 4) Other | | Step 4:Provide the following data if you are selling your business assets or otherwise quitting your business: Purchasers Name Date business was sold or is to be sold: Selling price of business: Purchasers Address Conventional Terms of sale: Cash sale Contract sale financing City State ZIP Other Purchaser's Federal Employer Identification Number **Disclosure Authorization:** Check this box if you authorize the Department to send this tax clearance certificate to the purchaser listed in Step 4.

Step 5: Sign below.

An owner or officer of the business requesting the tax clearance must complete this step. If you have been appointed as power of attorney for the taxpayer, you must attach a copy of your power of attorney (Form RD-1061) that specifically states your authorization to request this tax clearance and receive all related correspondence from the Georgia Department of Revenue.

Signature	Date:	Title