

**APPLICATION FOR APPROVAL OF PROJECT PLAN
OPTIONAL INVESTMENT TAX CREDIT**

Under O.C.G.A. §§ 48-7-40.7, 40.8, and 40.9

This application must be filed with the Georgia Department of Revenue
Taxpayer Services Division, 2595 Century Parkway NE, Atlanta, GA 30345-3173

A. IN THE SPACES BELOW, PROVIDE INFORMATION ABOUT THE MANUFACTURING FACILITY FOR WHICH TAXPAYER PLANS TO CLAIM THE OPTIONAL INVESTMENT TAX CREDIT.			Tax ID No.
Name		Type of Entity	
Address		Phone No.	
City	State	Zip Code	
County	County Tier (1, 2, 3, or 4)	Base Year in Which QIP Is First Placed in Service	
Date of Organization or Incorporation	Calendar Year or Fiscal Year Filer	Fiscal Year End	

B. IN THE SPACES BELOW, PROVIDE INFORMATION ABOUT TAXPAYER'S EXISTING MANUFACTURING FACILITY (OR RELATED MANUFACTURING SUPPORT FACILITY) WHICH HAS OPERATED IN GEORGIA FOR THE PRECEDING THREE (3) YEARS.			Tax ID No.
Name		Date of Organization or Incorporation	
Address		Phone No.	
City	State	Zip Code	

C. IN THE SPACES BELOW, PLEASE PROVIDE INFORMATION ABOUT TAXPAYER'S PROJECT.	
1. Date project was commenced.	
2. Date project was completed. (If project is not completed, provide the estimated date of completion.)	
3. Has Taxpayer claimed the job tax credit, headquarter jobs tax credit, quality jobs tax credit or the investment tax credit for this project?	
4. Is Taxpayer constructing a new manufacturing facility?	
5. Is Taxpayer expanding an existing manufacturing facility?	

D. PLEASE ATTACH A DETAILED NARRATIVE DESCRIBING TAXPAYER'S PROJECT PLAN

E. IN THE SPACES BELOW, PLEASE PROVIDE INFORMATION ABOUT PROPERTY PURCHASED OR ACQUIRED AND PLACED IN SERVICE PURSUANT TO TAXPAYERS' PROJECT PLAN.	
1. When was the qualified investment property first placed in service in the manufacturing process of Taxpayer's manufacturing facility?	
2. Has the qualified investment property remained in service in the manufacturing process of Taxpayer's manufacturing facility?	
F. PLEASE ATTACH A SCHEDULE LISTING ALL QUALIFIED INVESTMENT PROPERTY PURCHASED OR ACQUIRED PURSUANT TO THE PROJECT PLAN.	

I, the undersigned, president or other principal officer of the corporation for which this application is made, declare under the penalties of perjury that this application (including any accompanying schedules and statements) has been examined by me and is, to the best of my knowledge and belief, a true, correct and complete application, made in good faith, pursuant to the Official Code of Georgia Annotated and the regulations issued thereunder. I understand that this is an application for tentative approval of a project plan subject to a later detailed audit conducted by the Department.

Signature of President or Other Principal Officer	(Type Name)	Title	Date
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FOR DEPARTMENT USE ONLY	
Approved By	Date Approved

GENERAL INSTRUCTIONS

- A. **Manufacturing Facility:** The investment tax credit may be claimed by Taxpayer only for the construction or expansion of a manufacturing facility. "Manufacturing facility" is defined in Revenue Rule 560-7-8-.37(1) (c). Provide the requested information for the manufacturing facility for which Taxpayer is claiming the credit.

Aggregate Credit Amount Allowed: The rate of credit varies according to whether the manufacturing facility in which the qualified investment property (QIP) was first placed in service is located in a county that is designated as a tier 1, tier 2, tier 3, or tier 4 less developed area. List the county in which the manufacturing facility is located and the tier of the manufacturing facility is located and the tier of the county. If Taxpayer first places qualified investment property in service in a tier 1, tier 2, tier 3, or tier 4 county, then Taxpayer's aggregate amount of credit allowed will be 10 percent, 8 percent, or 6 percent, respectively. Revenue Rule 560-7-8-.40(1) (i).

Timing: The taxpayer may begin to take the credit in the year following the year in which qualified investment property is first placed in service. The term "first places in service" means the first regular placement of qualified investment property in the manufacturing process of a manufacturing facility. It does not mean merely physically placing regularly inactive or surplus property on the manufacturing facility site. The term "base year" means the taxable year in which qualified investment property is first placed in service by the taxpayer. List the first year in which Taxpayer intends to claim the credit.

- B. **Eligibility:** To be eligible to claim credit, Taxpayer must have operated an existing manufacturing facility (or a related manufacturing support facility) in Georgia for the immediately preceding three (3) years AND must have filed all required state tax returns. "Manufacturing facility" and "manufacturing support facility" are defined in Revenue Rule 560-7-8-.37(1) (b) and (e). Provide the requested information for the facility on which Taxpayer bases its eligibility for the credit.
- C. **Project:** Taxpayer must purchase or acquire qualified investment property pursuant to a project plan. A "project" is a planned undertaking involving the capitalized purchase or acquisition of qualified investment property for the construction of an additional manufacturing facility or the expansion of an existing manufacturing facility. A project which is a planned expansion of an existing manufacturing facility must result in an expansion of Taxpayer's asset base and be reasonably related or necessary to Taxpayer's manufacturing process. "Expansion" is defined in Revenue Rule 560-7-8.37(1) (g).

Project Commencement: Commencement of a project means the date that funds were first used to purchase or acquire qualified investment property pursuant to a project plan. Only qualified investment property which is purchased or acquired and placed in service by Taxpayer after the eligibility requirement is met may be used to compute the tax credit. Qualified investment property purchased or acquired by Taxpayer in taxable years prior to establishing eligibility may not be claimed for those years by filing an amended tax return.

Project Completion: Taxpayer must submit an application requesting approval of the project plan within thirty (30) days of the completion of the project. In the event Taxpayer is unable to submit an application for approval of project plan within thirty (30) days of the completion of a project, Taxpayer may petition the Commissioner for express written approval to file an application after the thirty (30) day period has passed. The duration of a project shall not exceed three (3) years unless expressly approved in writing by the Commissioner.

Claiming Credit Before Project Completed: If Taxpayer elects to claim the credit before the completion of the project, but after the purchase or acquisition of qualified investment property in excess of the minimum threshold amount, Taxpayer may submit an application for approval of the project plan along with the tax return on which the credit will be claimed. This preliminary application must be amended within thirty (30) days of the completion of the project.

Coordination of Credits: This credit is an optional investment tax credit in lieu of the regular investment tax credit allowed under O.C.G.A. Sections 48-7-40.2, 48-7-40.3, and 48-7-40.4. Taxpayers who elect to claim this credit for a given project make an irrevocable election and may not thereafter claim the job tax credit, headquarter jobs tax credit, quality jobs tax credit or the regular investment tax credit for a given project. Taxpayers who have previously claimed either the job or regular investment tax credit for a given project in any taxable year are not eligible for the optional investment tax credit for the same project in any subsequent year.

- D. Taxpayer's application for approval of project plan must include a detailed narrative which describes the project and how the qualified investment property purchased or acquired and placed in service pursuant to the project plan is related to Taxpayer's manufacturing operation. Revenue Rule 560-7-8-.40(3)(b)(1). If at any time Taxpayer amends or modifies a project plan that has received the Commissioner's approval, Taxpayer must submit a supplemental narrative detailing the amendments or modifications to the approved project plan within thirty (30) days of the amendment or modification.
- E. The term "qualified investment property" means all property described in O.C.G.A. Sections 48-7-40.2(a) (2), 48-7-40.3(a) (2), and 48-7-40.4(a) (2) which is reasonably related or necessary to Taxpayer's manufacturing process. The Commissioner reserves the right to review each purchase or acquisition of property for which Taxpayer intends to claim a credit. Please indicate in the spaces provided when the qualified investment property was first placed in service and whether the property remains in service.
- F. Taxpayer must attach a Schedule of Qualified Investment Property containing the following information: (1) type of property, (2) quantity of property; (3) date of purchase or acquisition and the date first placed in service; (4) basis in property; (5) the fair market value of all leased property which may be treated as qualified investment property; and (6) capitalized cost of property.

Important: After this application has been reviewed and approved by the Commissioner, a signed copy will be returned to you. Please attach copies of the approved application Form OIT-APP and Form IT-OIC to your Georgia income tax return when claiming the optional investment tax credit.