

COUNTY USE ONLY:

## Georgia Department of Revenue - Motor Vehicle Division Affidavit of Authority to Sign for a Company, Corporation or Partnership



## ANY CORRECTION OR ALTERATION WILL VOID THIS FORM

County Name County tag office retains this affidavit for one (1) year from the date received.

Purpose of this affidavit: Use this affidavit to certify an individual's authority to execute title documents on behalf of your company, corporation or partnership ("Business Entity").

Completing this affidavit: This affidavit must be completed in its entirety, legibly printed in blue or black ink or typed.

Section A: Record the Business Entity's name, street address, e-mail address and telephone number. Provide the legal name of the individual granted authority to sign for the Business Entity.

Section B: Certify before a commissioned notary that all statements are true and accurate.

Section C: The commissioned notary public must complete this affidavit with the sworn and subscribed date, their full legal name, physical address, e-mail address, telephone number, signature, commission expiration date and notary seal or stamp.

How to submit this affidavit: The individual granted authority to sign for the Business Entity must submit two (2) completed original affidavits to the county tag office. Please refer to <a href="https://dor.georgia.gov/motor-vehicles">https://dor.georgia.gov/motor-vehicles</a> to locate a county tag office in the county where the business is established.

General information: The county tag office will return to the individual one (1) original, stamped affidavit, which indicates that it is in the county's files and valid for one (1) year from the date received. The authorized individual must submit a legible copy of the stamped affidavit with each set of title/tag documents submitted for processing on behalf of the Business Entity. A copy of this affidavit cannot be submitted to the Georgia Department of Revenue - Motor Vehicle Division office or another county's tag office once the original has been stamped and approved. Copies must be submitted to the county tag office that has the original affidavit on file.

A BUSINESS ENTITY (COMPANY, CORPORATION OR PARTNERSHIP) INFORMATION								
Business Entity's Name:								
Street Address:		Street No. Street Name Apt/Suite No. City				State ZIP Code		
E-mail Address	:	Telephone No.:						
Printed Name of Individual Granted Authority to Sign for Business Entity:								
B CERTIFICATION								
On behalf of the Business Entity named above, I hereby certify that the individual identified in this affidavit has the authority to execute title/tag documents on behalf of our company, corporation or partnership for vehicles owned by the Business Entity.								
Officer's, Partner's, or Owner's Printed Name:								
Officer's, Partner's, or Owner's Signature:					Date:	1	1	
C NOTARY PUBLIC ACKNOWLEDGEMENT								
Sworn to and subscribed before me this day of Month , Year					Notary Seal or Stamp			
Notary Public's Full Legal Name								
Physical Address:								
E-mail Address			Telephone No.:					
Signature of Notary Public:			Commission Expires:					

Have a question? Visit our website at https://dor.georgia.gov/motor-vehicles or scan the QR code above for more information.