



## State of Georgia Department of Revenue



**KEEP THESE INSTRUCTIONS AND WORKSHEET WITH YOUR RECORDS**

### Instructions

1. Download (free) the latest version of Adobe Reader.  
<http://www.adobe.com/products/acrobat/readstep2.html>
2. Complete the worksheet below to automatically create your payment voucher.
3. Sign and date the payment voucher.
4. Click the "Print" button to print a completed IT560C payment voucher.
5. Cut the payment voucher along the dotted line and mail the voucher and your payment only to the address on the voucher.

**DO NOT** fold, staple or paper clip items being mailed.

**DO NOT** mail in the worksheet, keep this for your records.

### IT560C Worksheet

1. FEI Number :		2. Income Tax Year :	
3. Beginning Date:		4. Ending Date:	
5. Current Name :			
6. Street Address Line 1 :			
7. City :		8. State :	9. Zip :
10. Select Type Of Return :		Composite : <input type="checkbox"/>	Corporate : <input type="checkbox"/>
11. Check if : .....		Address Change : <input type="checkbox"/>	Name Change : <input type="checkbox"/>
12. Amount Paid : .....			

**IMPORTANT**

THIS FORM IS TO BE USED BY **CORPORATE TAXPAYERS** FOR PAYMENT OF INCOME TAX AND/OR NET WORTH TAX WHEN AN EXTENSION HAS BEEN REQUESTED OR IS ENFORCED.

**Instructions for Form IT 560C**

When a taxpayer receives an automatic extension of time in which to file a Federal return, Georgia will honor that extension. No penalty for late filing will be assessed if the Georgia return is filed by the extended due date of the Federal return. The extension is for filing the return and does not extend the time for paying the tax. The tax must be paid by the statutory due date. An extension of time for filing does not relieve the taxpayer of liability for interest or penalty for late payment of tax.

1. This form is to be used to submit any payment of tax when an extension is requested or enforced.
2. The amount paid with this form should be claimed on the completed return as credits and payments.
3. This form must be submitted with remittance to pay the tax that will be due as reflected on the final return. If the tax is not paid by the original due date of the return, a penalty of 1/2 of 1% per month of the tax due will be assessed as a late payment penalty. The addition of this penalty does not relieve the taxpayer of liability for interest due on the unpaid balance of tax.
4. The amount paid is to be credited as a payment on the liability that may be due as indicated on the completed return. Georgia Public Revenue Code Section 48-2-31 stipulates that taxes shall be paid in lawful money of the United States, free of any expense to the State of Georgia.

For faster and more accurate posting to your account, use a payment voucher with a valid scanline from Georgia Department of Revenue's website <http://dor.ga.gov> or one produced by an approved software company listed at <http://dor.ga.gov>

If you have any questions call: 1-877-423-6711

**Make check payable to:** Georgia Department of Revenue (Include FEI Number on check)


**Mail the completed IT 560C with remittance to:**

Processing Center  
Georgia Department of Revenue  
PO Box 740239  
Atlanta, GA 30374-0239

**PLEASE DO NOT mail this entire page. Please cut along dotted line and mail only voucher and payment.**

**PLEASE DO NOT STAPLE. PLEASE REMOVE ALL CHECK STUBS.**

Cut along dotted line

<p><b>IT 560 C</b> (Rev. 12/14) FOR CORPORATION AND COMPOSITE ONLY Payment of Income Tax Income/Net Worth Payment Voucher Telephone No. 1-877-423-6711</p>	 1501204013	<p><b>MAIL TO:</b> Processing Center Georgia Department of Revenue P O Box 740239 Atlanta, Georgia 30374-0239</p>
--	--	---

<input type="checkbox"/> Composite Tax	<input type="checkbox"/> Corporate Income Tax	<input type="checkbox"/> Net Worth Tax	<input type="checkbox"/> Address Change	<input type="checkbox"/> Name Change		
FEI Number	Income Tax Year	Beginning Date	Ending Date	Vendor Code <b>040</b>		
Name (Type or print plainly the exact Corporation Name)			Signature of Officer or Agent	Title	Date	
Business Address		City	State	Zip Code		

**PLEASE DO NOT STAPLE. REMOVE ALL CHECK STUBS.**

**Amount Paid \$**