GENERAL INSTRUCTIONS

As an alternative to withholding on nonresident partners, shareholders or members, the Partnership, S Corporation or Limited Liability Company may file a composite return. Permission is not required. **Only nonresidents who are not otherwise required to file a return may be included in the computation.** You must create your own schedule for the computation of the tax using the options described on the reverse side of Form IT-CR. Your schedule must also list any nonresident partner(s) or shareholder(s) not included in the computation along with their identification number(s).

Due Dates: All due dates for composite returns, etimated tax and extensions are the same as those for individual filers unless the entity is a fiscal year filer. A fiscal year entity should file its return within 3 ½ months of the fiscal year end.

Amended Returns: Amended composite returns must be filed during the same period as individual returns. Use Form IT-CR and plainly mark "Amended Return" at the top.

Electing option 1 or 2: Individuals may elect one of the two options on a member-by-member basis. These options are described on the reverse side of the return. Once the return is filed the election cannot be changed. The election of option 1 or 2 is made each year. Options 1 and 2 do not allow for any adjustments to income such as self employed health insurance, Keogh, SEP or any other adjustments normally allowed in computing adjusted gross income. For corporations, partnerships, trusts and estates, please see the instructions on the back of Form IT-CR.

Extensions: Georgia honors a six-month Federal extension when the Georgia return is filed along with the Federal approval form on or before the extended Federal due date. If it is not neccessary to request a Federal extension, use Form IT-303 to request an extension to file the Georgia return. **Any tax due should be paid on Form CR-ES by the satutory due date of the return.**

Business Credits:

Information about business tax credits is available at http://www.dor.ga.gov/inctax/info_taxcredits.aspx For additional information about business credits, please call (404) 417-2400

PENALTIES AND INTEREST

- A. Late filing of return-5% of the tax shown on the return for each month or fractional part thereof-up to 25%.
- B. Failure to pay tax shown on a return by due date-1/2 of 1% of the tax due for each month or fractional part thereof-up to 25%. Note: The combined total of the penalty for late filing of return and penalty for failure to pay tax shown on a return cannot exceed 25% of the tax shown on a return.

PLEASE DO NOT STAPLE. REMOVE ALL CHECK STUBS

- C. Negligent underpayment of tax-5% of the underpayment.
- D. Fraudulent underpayment-50% thereof.
- E. Failure to file estimated tax-9% per annum for the period of underpayment. Form 500 UET is available upon request for computation of underestimated installments.
- F. Interest is computed at 1% per month on any unpaid tax from the due date until paid. An extension of time for filing does not give relief of late payment penalty or interest.

Forms: Additional forms may be obtained by calling (404) 417-6011 or by downloading them from our website at www.dor.ga.gov

PLEASE DO NOT mail this entire page. Cut along dotted line and mail only coupon and payment DO NOT STAPLE. PLEASE REMOVE ALL CHECK STUBS

Cut along dotted line **CR ES** (Rev. 7/07) MAIL TO: **Composite Return Estimated Tax** Georgia Department of Revenue Telephone No. (404) 417-2300 **Processing Center** P.O. Box 740317 Atlanta, GA 30374-0317 Name Change Address Change Tax Year Change FEI Number Tax Year Ending Due Date Qtr Vendor Code 040 NAME AND ADDRESS I declare under the penalties of perjury that this information has been examined by me and to the best of my knowledge and belief is true and correct. Georgia Public Revenue Code Section 48-2-31 stipulates that taxes shall be paid in lawful money of the United States free of any expense to the State of Georgia. Signature Title Telephone Date

Amount Paid