



## Georgia Department of Revenue announces changes to Temporary Operating Permit (TOP) policy for dealers



Beginning July 1, 2025, Georgia automobile dealers will be able to purchase a quantity of TOP stock from the dealer association based upon their previous year's sales data according to the Georgia Driver Record and Integrated Vehicle Enterprise System (DRIVES). The Motor Vehicle Division (MVD) in partnership with GADA and GIADA have developed this process to reduce TOP fraud without placing unreasonable restrictions on dealers who are lawfully managing their TOP inventory.

**Dealerships are required to sign the new TOP Agency Agreement with their dealer association prior to purchasing TOPs. Contact your dealer association for more information regarding this agreement.**

### ➤ TOP Quantity Limits

A TOP quantity limit will be calculated for each dealership location based upon the previous year's sales associated with the dealer identification number. Since the change is being implemented on July 1, the calculated amount will be reduced by half for the remainder of the year. In January, 2026, the TOP limit will be re-calculated for the full calendar year.

For new dealerships registering with MVD, the TOP limit will be determined during the registration process.

### ➤ Tracking TOP Usage

Dealers are encouraged to log into their [e-Services](#) account on a regular basis to track their TOP usage vs. limit counts. These totals will be updated nightly.

Once a dealer has issued 50% of their TOP limit, a warning message will be transmitted via your ETR/TOP issuance application. The warning message will be transmitted at each 10% interval after that. The purpose of these warning messages is to encourage the dealership to review their TOP inventory usage and limits in e-Services.

## ➤ Requesting an Adjustment to the Quantity Limit

While the calculation for each dealership's TOP quantity limit takes into account the previous year's data and allows for growth in sales, it is possible a dealer may need additional TOP stock. In this case, the dealer may log into their account in e-Services and request a modification to their TOP quantity limit. Refer to the TOP Agency Agreement for more information.

As we implement this change in process, MVD recommends the following:

1. Review the updated TOP Agency Agreement between the dealer association and participating dealers. This agreement must be executed before additional TOP stock may be purchased.
2. Check your dealer account in e-Services on a regular basis to track TOP inventory usage.
3. Plan ahead for large sales events.
4. Contact the dealer association well in advance for purchase orders.
5. Verify your security policies are effective in safeguarding your TOP inventory.
6. Please remember that TOP limits are associated with individual dealer locations. If you are managing multiple stores, TOP inventory must be ordered separately for each dealer location.

**For more information:** Visit <https://dor.georgia.gov/motor-vehicles/dealer-registration-business-partners/dealer-issued-temporary-operating-permits>