Printing Tips

It is important that the form is printed in the correct format to avoid delays in the processing.

- You may print in black and white or color. This does not impact the processing
- DO NOT select "print to page" or "shrink to fit"

Example of Correct Printing

Example of Incorrect Printing

- The "Print Completed Form" button was not used. Do not use the print feature in the browser.

- The data on the form has shifted and is not directly underneath the correct label heading

Example of Incorrect Printing

- The margins of the form are too wide
- The form is printing directly in the center of the page