

**RULES  
OF  
DEPARTMENT OF REVENUE  
ALCOHOL AND TOBACCO DIVISION (TOBACCO)**

**CHAPTER 560-8-6  
ADMINISTRATIVE HEARINGS**

**560-8-6-.10. Transcripts of the Hearing.**

- (1) Any party may request that the hearing be conducted before a court reporter.
- (2) The request shall be in writing, and it shall include a statement by the requesting party that he or she shall procure the court reporting services for the hearing at his or her own cost and on his or her own initiative. The request shall identify the court reporter or court reporting service to be used at the hearing.
- (3) Regardless of who makes the arrangements or requests that a transcript be made, the original transcript of the proceedings shall be submitted to the Hearing Officer prior to the close of the hearing record if the transcript is to be made part of the record.

**AUTHORITY:** O.C.G.A. Secs. 48-2-12, 48-11-4, 48-11-18.