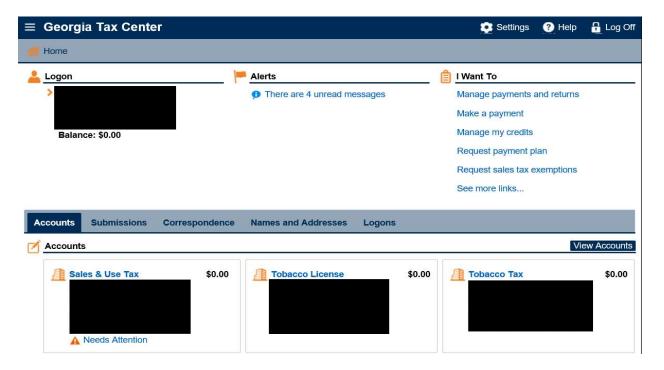


The purpose of this documentation is to provide instructions on filing the Report of non-tax paid tobacco and vapor products (ATT-67) on Georgia Tax Center (GTC).

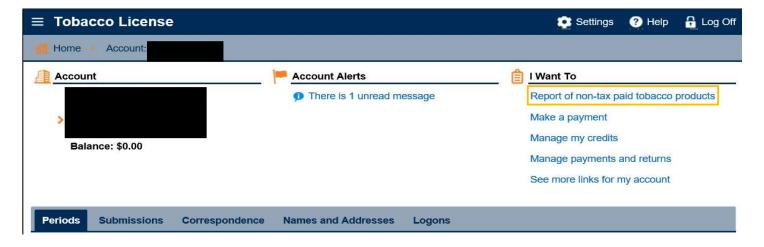
Note: The Report of non-tax paid tobacco and vapor products report (ATT-67) is due within 24 hours of receipt of tobacco and/or vapor products.

Filing a Report of non-tax paid tobacco and vapor products report (ATT-67)

- 1. Go to the GTC website (https://gtc.dor.ga.gov) and log into your account.
- 2. Under the Accounts tab, click the applicable **Tobacco License** hyperlink.

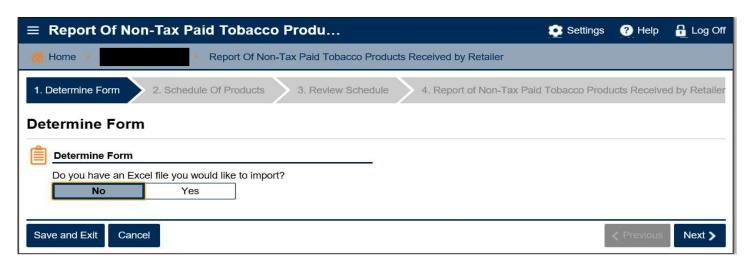


3. Under the I Want To section, click the Report of non-tax paid tobacco products hyperlink.

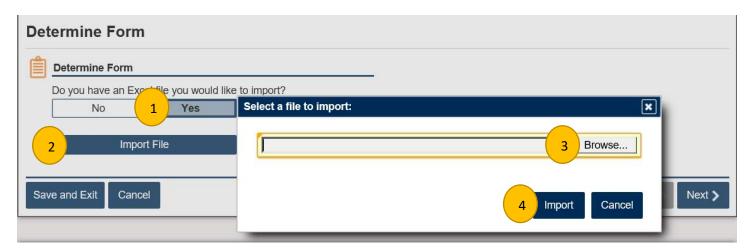




4. Select if you want to import an Excel file. Click the **Next** button.

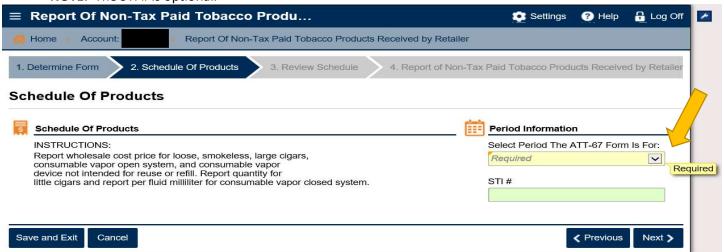


NOTE: An Import File button will appear if you select "Yes". Browse for the file on your computer to import it.



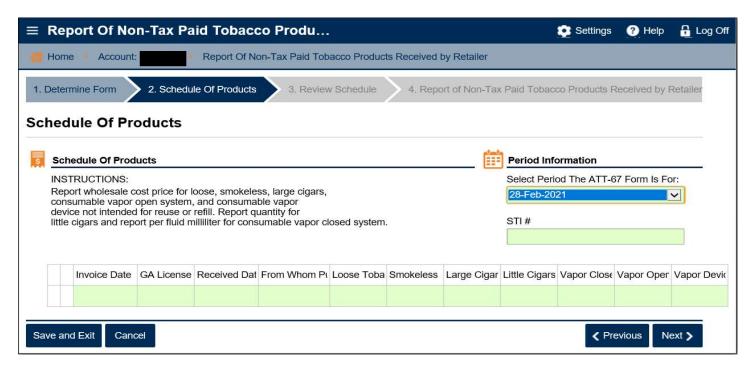
5. Select the applicable period the ATT-67 form is for from the drop-down list.

NOTE: The STI # is optional.



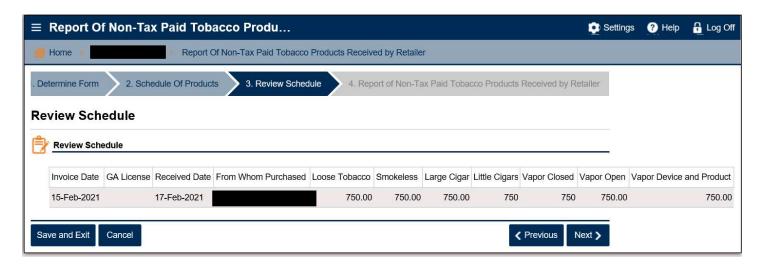


6. Complete the Schedule of Products table. Click the **Next** button.



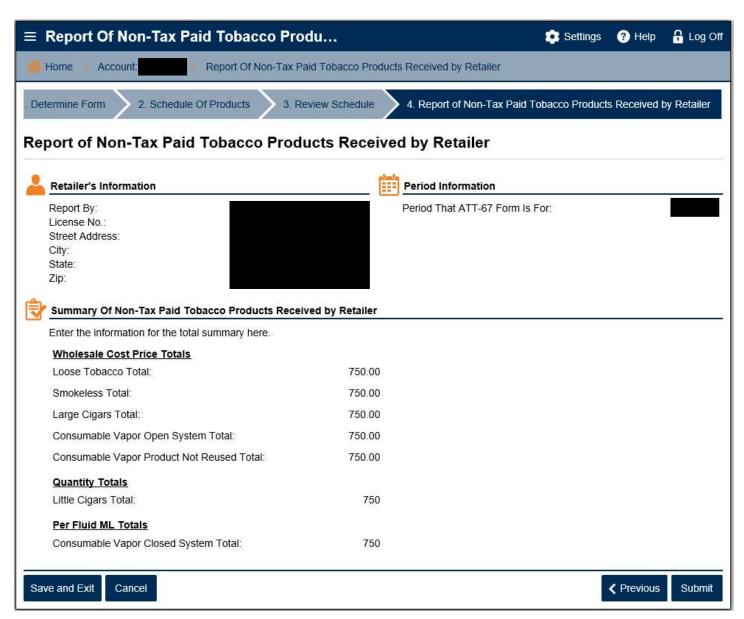
7. Review the information entered in the Schedule of Products table. Click the **Next** button.

NOTE: If the manufacturer or distributor/wholesaler has a Georgia license report the license #. If not leave blank.



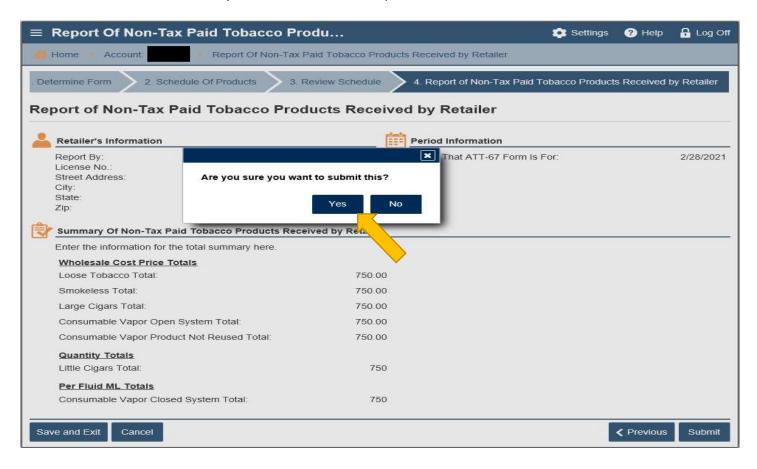


8. Review the summary Report of Non-Tax Paid Tobacco Products Received by Retailer. Click the **Submit** button.





9. Click the Yes button to confirm you want to submit the request.



A confirmation will be displayed. Write down your confirmation number or print the confirmation page for your records.

