

**RULES  
OF  
DEPARTMENT OF REVENUE  
MOTOR VEHICLE DIVISION**

**CHAPTER 560-10-30  
TITLE AND REGISTRATION RECORD PROVISIONS**

**560-10-30-.15 Salvage and Assembled Vehicles - Qualifications  
for Non-Government Inspectors.**

(1) An inspector shall:

(a) Be an individual performing salvage vehicle or assembled motor vehicle or motorcycle inspections in Georgia;

(b) Have and maintain an active I-CAR® Platinum Individual™ designation;

(c) Be registered by the Department prior to conducting any salvage or assembled vehicle inspections;

(d) Have and maintain an individual surety bond for \$50,000.00;

(e) File and remit all local, state, and federal taxes in a timely manner;

(f) Be a United States Citizen or otherwise lawfully allowed to work in the United States;

(g) Have entered into a contract with the Department to conduct inspections as an independent contractor;

(h) Have and maintain a personal liability insurance policy of \$1,000,000 in the aggregate and \$100,000 per occurrence, unless such inspector is a full time employee of a registered inspection station; and

(i) Present a résumé demonstrating two or more years in the motor vehicle collision or rebuilding industry.

(2) An inspector who has been designated an I-CAR® Platinum Individual™ shall:

(a) Provide the Department a certified copy of their I-CAR® credentials;

(b) Complete and file the application for Salvage/Assembled Vehicle Inspector Form MV-175 with the Department;

(c) Provide a Certificate of Completion of an approved Used Motor Vehicle Dealer Pre-Licensing Seminar by the Georgia Secretary of State Professional Licensing Board to the Department; and

(d) Remit a registration fee of one hundred dollars (\$100.00) to the Department.

(3) Upon notification from the Department that the registrant has been accepted, such registrant may conduct salvage or assembled vehicle inspections in the state of Georgia pursuant to O.C.G.A. §§ 40-3-3, 40-3-30.1, and 40-3-37 and Regulations in Chapter 560-10-30 *et seq.*

(a) A Department inspector registration shall be valid from January 1 through December 31 in the year in which the registration was approved by the Department.

(4) Subsequent to the year in which application is made, inspectors shall submit to the Department a certified copy of their I-CAR® transcript showing that the inspectors have maintained their I-CAR® Platinum Individual™ designation.

(a) The transcript must be postmarked prior to December 1 in order to be registered for the following calendar year.

(b) Failure to provide the Department with the ICAR® transcript shall result in the expiration of the inspector's registration with the Department for the subsequent calendar year and removal of the inspector's listing on the Department's website.

(c) If the transcript is postmarked after December 1 but prior to January 1, then a fee of one hundred dollars (\$100.00) shall be imposed on the registrant.

(d) If the transcript is postmarked on January 1 or later then, in addition to the one hundred dollar (\$100.00) fee in Section (4)(c) of this Regulation, a reinstatement fee of fifty dollars (\$50.00) shall be imposed on the registrant.

(5) Registered inspectors shall retain an activity log of the name, address, vehicle identification number (VIN) make, model, and year of all vehicles inspected.

(a) Such activity log shall be kept for three (3) calendar years at the location where the inspection takes place, and upon request such log shall be made available to DOR within three (3) days from the date of such request.

(6) Failure to comply with any provision of this Chapter may result in termination of such inspector's registration and contract with DOR.

(7) The Commissioner may, with or without cause, refuse to:

(a) Register any individual or business; or

(b) Enter into a contract with any individual or business.

Authority O.C.G.A. Secs. 48-2-12, 40-3-3, 40-3-30.1, 40-3-37.

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**560-10-30-.16 Salvage Vehicles - Inspection and Titling  
Procedures.**

(1) All inspections shall be performed by a registered inspector who is not the builder, rebuilder, or owner of the vehicle being inspected.

(a) If a registered inspector is an employee of a business and is conducting inspections then the employer business shall have entered into a contract with DOR to perform salvage or assembled vehicle inspections.

(2) The registered inspector shall, when inspecting a re-built vehicle:

(a) Verify the Vehicle Identification Number (VIN) on the Salvage Certificate of Title with the VIN of the vehicle being inspected;

(b) Review Labor and Parts Certification Form T-129 and verify all parts repaired or replaced;

(c) Verify photograph(s) of the vehicle in an unrepaired condition; and

1. Such photograph(s) shall be of sufficient size and quality to show the damage to the vehicle.

(d) Complete a Salvage Motor Vehicle Inspection Report Form T-172.

(3) Upon completion of an inspection, the registered inspector shall provide to the individual requesting the inspection:

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(a) A Salvage Motor Vehicle Inspection Report Form T-172; and

(b) A copy of the inspector's registration.

(4) A Salvage Motor Vehicle Inspection Report shall be reported on the Department's electronic Salvage and Assembled Vehicle Inspection system no later than 12:00 Noon the day following inspection of the vehicle.

Authority O.C.G.A. Secs. 48-2-12, 40-3-3, 40-3-30.1, 40-3-37.

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**560-10-30-.17 Assembled Vehicles - Inspection and Titling  
Procedures.**

(1) At the discretion of the Department, inspections shall be performed by a registered inspector who is not the builder, rebuilder, or owner of the vehicle being inspected.

(a) If a registered inspector is an employee of another business and is conducting inspections then the employer business shall have entered into a contract with the Department to perform salvage or assembled vehicle inspections.

(2) The registered inspector shall, when inspecting an assembled vehicle:

(a) Review Labor and Parts Certification Form T-129 and verify all parts that have been used in the assembly of the vehicle; and

(b) Complete an Assembled Motor Vehicle Inspection Report Form T-172(A).

(3) Upon completion of an inspection the registered inspector shall provide to the individual requesting the inspection:

(a) An Assembled Motor Vehicle Inspection Report Form T-172(A); and

(b) A copy of the inspector's registration.

(4) A Small Volume Manufacturer shall submit to the Department a request for an Assembled Vehicle Inspection form T-22AV, along with;

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- (a) The Small Volume Manufacturers Certificate of Origin;
- (b) A Parts and Labor Statement form T-129; and
- (c) Appropriate fees applicable to an Assembled Vehicle.

Authority O.C.G.A. Secs. 48-2-12, 40-3-3, 40-3-30.1, 40-3-37.

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**560-10-30-.18 Salvage Vehicles - Issuance of a “Rebuilt”  
Certificate of Title.**

Upon receipt and approval of an application for a rebuilt certificate of title, the Department shall issue a title with “REBUILT” as the legend on the title including the name of the rebuilder.

Authority O.C.G.A. Secs. 48-2-12, 40-3-3, 40-3-30.1, 40-3-37.

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**560-10-30-.19 Assembled Vehicles - Issuance of an  
“Assembled” Certificate of Title.**

(1) Upon receipt and approval of an application for an assembled certificate of title, the Department shall issue a title with the brand “ASSEMBLED” as the legend on the title.

(2) Upon receipt and approval of an application for an assembled certificate of title from a Small Volume Manufacturer, the Department shall issue a title with the brand “SMALL VOLUME MANUFACTURER” as the legend on the certificate of title.

Authority O.C.G.A. Secs. 48-2-12, 40-3-3, 40-3-30.1, 40-3-37.

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**560-10-30-.20 Salvage and Assembled Vehicles - Inspection Fees.**

(1) Fees charged for inspection by a business or individual shall be itemized on the receipt and not exceed:

(a) Fifty dollars (\$50.00) per vehicle for the inspection;

1. An inspector shall not exceed one hundred dollars (\$100.00) for total charges for other itemized expenses including but not limited to: administrative fees, travel or other miscellaneous expenses.

(b) Fifty dollars (\$50.00) per vehicle as a fee for the registered inspection station.

1. An inspection location fee shall not exceed seventy-five dollars (\$75.00) for total charges for other expenses including but not limited to administrative fees or other miscellaneous expenses.

(c) An inspector or inspection location shall provide a written receipt for all itemized expenses which shall agree with the total expenses listed on the inspection report.

Authority O.C.G.A. Secs. 48-2-12, 40-3-3, 40-3-30.1, 40-3-37.

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**560-10-30-.21 Salvage Vehicles - Application.**

(1) After an inspection, an applicant shall submit the following documents to the Department apply for a Georgia Certificate of Title for such vehicle:

- (a) Application for Certificate of Title Form MV-1;
- (b) Salvage Certificate of Title and fee of eighteen dollars (\$18.00);
- (c) A fee of one hundred dollars (\$100.00) per vehicle inspected or re-inspected;
- (d) Salvage Motor Vehicle Inspection Report form T-172;
- (e) Copy of inspector's registration certificate;
- (f) Copy of the rebuilder's Georgia's Used Motor Vehicle Parts License;
- (g) At least one (1) photograph of the rebuilt vehicle prior to repair;
  - 1. Such photographs shall be of sufficient size and sufficient quality to clearly show all damage to the vehicle's major component parts.
- (h) A Labor and Parts Certification form T-129; and
- (i) Receipts for all parts replaced.

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(2) After completion of an inspection, the re-builder or individual shall provide a copy of all documents to the purchaser of the vehicle at time of sale.

(3) No vehicle shall be sold or transferred until a Georgia Certificate of Title has been issued by the Department and received by the owner of such vehicle.

Authority O.C.G.A. Secs. 48-2-12, 40-3-3, 40-3-30.1, 40-3-37.

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**560-10-30-.22 Assembled Vehicles - Application.**

(1) After an inspection an applicant shall submit the following documents to apply for a Georgia Certificate of Title for an assembled vehicle:

(a) Manufacturer Certificate of Origin (MCO) or Manufacturer Statement of Origin (MSO);

(b) Application for Certificate of Title Form MV-1;

(c) A fee of eighteen dollars (\$18.00);

(d) A fee of one hundred fifty dollars (\$150.00) per motor vehicle inspected or re-inspected;

(e) A fee of one hundred twenty-five dollars (\$125.00) per motorcycle inspected or re-inspected;

(f) Assembled Motor Vehicle Inspection Report form T-172(A);

(g) Copy of inspector's registration certificate;

(h) Receipts for all parts; and

(i) Parts and Labor certificate Form T-129.

(2) After completion of an inspection the builder or individual shall:

(a) Retain a copy of all documents submitted for a period of not less than three (3) years from the date of inspection; and

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(b) Provide a copy of all documents to purchaser of vehicle at time of sale.

(3) No vehicle shall be sold or transferred until a Georgia Certificate of Title has been issued and received.

(4) After an inspection by the Department for a Small Volume Manufacturer, the applicant shall submit the following documents to apply for a Georgia Certificate of Title for a Small Volume Manufacturer vehicle:

(a) Application for Certificate of Title Form MV-1;

(b) Manufacturer Certificate of Origin (MCO) or Manufacturer Statement of Origin (MSO);

(c) An inspection report from an employee of the Department;

(d) A statement from the Small Vehicle Manufacturer the vehicle meets Georgia's safety and emission standards pursuant to the Official Code of Georgia Annotated;

(e) Assembled Motor Vehicle Inspection Report form T-172(A);

(f) Parts and Labor Form T-129;

(g) Certificate of Title Application Fee of eighteen dollars (\$18.00); and

(h) A fee of one hundred fifty dollars (\$150.00) per motor vehicle inspected.

Authority O.C.G.A. Secs. 48-2-12, 40-3-3, 40-3-30.1, 40-3-37.

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**560-10-30-.23 Salvage and Assembled - Vehicle Inspection  
Station Requirements.**

(1) Each location shall be required to comply with the following requirements:

(a) Maintain a general liability insurance policy in the amount of \$1,000,000.00 in the aggregate and \$100,000.00 per occurrence;

(b) Be in compliance with all local, state, and federal regulations;

(c) Each location shall be available for a salvage or assembled vehicle inspection for a minimum of two (2) days per week, Monday through Friday from 8:30 A.M. to 4:30 P.M., excluding state holidays;

(d) Have a service facility to conduct an inspection both above and below the vehicle;

(e) Provide safe customer parking and adequate lighting if the facility is open before dawn or after dusk;

(f) Provide a safe customer waiting area;

(g) Be located on a state road or highway that allows travel for heavy-weighted vehicles;

(h) Owner(s) of the inspection station must:

1. Remit and file all local, state, and federal taxes;

2. Be a United States Citizen, or otherwise lawfully allowed to work in the United States;

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- (i) Be registered with the Georgia Secretary of State to conduct business in Georgia;
- (j) Remit a registration fee of hundred fifty dollars (\$250.00) to the Department;
- (k) Maintain an agreement with the Department to provide a facility to conduct inspections; and
- (l) Complete and file the application for Salvage/Assembled Vehicle Inspection Location Form MV-176 with the Department.

Authority O.C.G.A. Secs. 48-2-12, 40-3-3, 40-3-30.1, 40-3-37.

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**560-10-30-.24 Salvage and Assembled Vehicles - Revocation of  
Registration to Perform Salvage or Assembled Vehicle  
Inspections in Georgia.**

(1) The Department may revoke or suspend the registration and terminate the contract with an inspector or suspend the registration of an inspection station without cause and with notice. While the Department may revoke without cause, certain circumstances shall be grounds for revocation including but not limited to the following:

- (a) Violation of any federal, state, or local law or ordinance;
- (b) Failure to complete the inspection report as directed, including but not limited to vehicle identification number verification, verifying photographs and/or images to damaged, repaired or replaced parts; or
- (c) Failure to comply with any instruction of the Department.

(2) The Department shall notify the inspector or location owner, in writing, at the address listed on their respective application.

(3) An inspector or location owner may appeal the respective suspension, termination, or revocation by the Department by requesting a hearing from the Commissioner in accordance with the Georgia Administrative Procedures Act, within ten calendar days of the notice of suspension, termination or revocation.

(4) The Department shall maintain a static website providing the name of all persons who are registered and have contracted with the Department to perform salvage or assembled inspections and

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the street address where such registered individuals perform inspections.

Authority O.C.G.A. Secs. 48-2-12, 40-3-3, 40-3-30.1, 40-3-37.

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