



# GEORGIA DEPARTMENT OF REVENUE

## ▪ MOTOR VEHICLE DIVISION ▪

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David M. Curry, Revenue Commissioner ▪ Brent Bennett, Director

## NOTICE TO INSURANCE COMPANIES AND SALVAGE DEALERS Application for a Salvage Certificate of Title When the Insurance Company is Unable to Obtain the Certificate of Title

### Why are we receiving notification?

House Bill 307 outlines a process for insurance companies or their authorized agents to apply for a salvage certificate of title when a damaged motor vehicle has been acquired and a total loss claim has been accepted by a motor vehicle owner. This procedure is only available to an insurance company or its authorized agent that has been unable to obtain the certificate of title from the owner within 30 days after payment of the claim and two or more written communications have been sent to the vehicle owner requesting the certificate of title.

If a salvage dealer files an application as an authorized agent for the insurance company, the salvage dealer must also provide written documentation showing the insurance company has transferred all its claims or rights to the vehicle to the salvage dealer.

### What do we need to do?

Effective September 1, 2019, an insurance company may complete Form MV-1SA (Application for Salvage Certificate of Title When the Insurance Company is Unable to Obtain the Certificate of Title) and mail the documents to the Motor Vehicle Division of the Georgia Department of Revenue. A salvage dealer, designated as an authorized agent of an insurance company, may submit documents electronically through an electronic title and registration (ETR) salvage vendor.

In addition to the Form MV-1SA, the insurance company or its authorized agent shall submit the following:

- Form MV-1S (Motor Vehicle Salvage Title Application)
- \$18 title fee
- \$75 title ad valorem tax
- Two certified mail return receipts addressed to the owner of the vehicle
- A copy of the paper check or a copy of the electronic payment to the vehicle owner
- Documentation of the transfer of claims or rights to a salvage dealer (if applicable)



For more information, please visit the Motor Vehicle Division website at [dor.georgia.gov/motor-vehicles](http://dor.georgia.gov/motor-vehicles) or scan the QR code.