



## State of Georgia Department of Revenue



**KEEP THESE INSTRUCTIONS AND WORKSHEET WITH YOUR RECORDS**

### Instructions

1. Download (free) the latest version of Adobe Reader.  
[adobe.com/products/acrobat/readstep2.html](http://adobe.com/products/acrobat/readstep2.html)
2. Complete the worksheet below to automatically create your return.
3. Click the "Print" button to print a completed G-1003 return.
4. Sign and date the return.
5. Cut the return along the dotted line. Mail only the return to the address on the return. **Do not send a payment with this return, submit an amended G-7 if additional tax is due.**

**DO NOT** fold, staple or paper clip items being mailed.

**DO NOT** mail in the worksheet, keep this for your records.

### G-1003 Worksheet

1. GA Withholding ID:			2. FEI Number:		
3. Amended Return:			4. Domestic Employers with no GA Tax withheld:		
5. Name: .....					
6. Street Address Line 1:					
7. Street Address Line 2:					
8. City:			9. State:		
			10. Zip:		-
11. Telephone:			Check here if correction to SSN only		
12. Form Type:		W-2:		W2-C:	
		1099 - NEC (Non-employee Compensation):			
		1099 Other Income:			G2-A:
13. Tax Year/Fiscal Year Ending: .....					
14. Number Of Forms: .....					
15. Georgia Taxable Wages: .....					
16. Georgia Tax Withheld : .....					

## Instructions for Preparing the G-1003

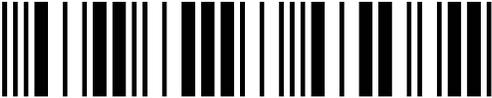
- If you file and pay electronically or are filing Form G2-FL, you must file the G-1003 and related statements electronically. Also persons who are federally required to file income statements electronically must file them electronically for Georgia purposes. Reg. 560-7-8-.33. Even if the person is not required to file electronically, they may choose to do so. To obtain a copy of our specifications, visit our website [dor.georgia.gov/](http://dor.georgia.gov/).
- W-2 and 1099-NEC (non-employee compensation) income statements are due on or before January 31st of the following year.
- All other 1099 income statements are due on or before February 28th of the following calendar year.
- For a flow-through entity, the G-1003 and the related G2-As for nonresident members are due by the earlier of the date such entity's income tax return is filed or the due date for filing such entity's income tax return without extension.
- If a due date falls on a weekend or holiday, the income statement is due the next business day.
- If a business closes during the taxable year, income statements are due within 30 days after payment of final wages.
- If submitting W2-Gs select the 1099 Other Income Statement checkbox. The W2-G is considered a 1099 Other Income Statement.
- Submit non-wage statements (1099s) only if Georgia tax is withheld. Statements that do not indicate Georgia tax withheld may be filed under the Combined Federal/State Filing Program.
- Submission requirements:
  - a. G-1003s filed with W2s, W2-Cs, and 1099-NEC can be filed together. Other form types cannot be included with this G-1003.
  - b. The G2-As should be filed with a separate G-1003 that is being filed to report withholdings on nonresident members share of taxable income sourced to Georgia and cannot include any other form types.
  - c. The G-1003 that is being filed to report 1099-Other Income should be filed separately and cannot include any other form types.
- The "Number of Forms," "Form Type," "Georgia Taxable Wages," and "Georgia Tax Withheld" blocks must be completed where applicable.
- Copies of the corrected W2s/1099s/G2-As must accompany all amended returns.
- Beginning on and after 2019, if W-2s or 1099s are not filed by the due date, late penalties shall be assessed as follows:
  - (1) Ten dollars per statement filed up to 30 calendar days after the date such statement is due, provided that the total amount imposed on a person pursuant to this paragraph shall not exceed \$50,000.00;
  - (2) Twenty dollars per statement filed at least 31 calendar days, but not more than 210 calendar days after the date such statement is due, provided that the total amount imposed on a person pursuant to this paragraph shall not exceed \$100,000.00; or
  - (3) Fifty dollars per statement filed 211 calendar days or more after such statement is due, provided that the total amount imposed on a person pursuant to this paragraph shall not exceed \$200,000.00.
- Submit Form G-1003 and paper copies of income statements to:

**Processing Center**  
**Georgia Department of Revenue**  
**PO Box 105685**  
**Atlanta, GA 30348-5685**

**PLEASE DO NOT mail this entire page. Please cut along dotted line and mail coupon only.**

**PLEASE DO NOT STAPLE OR PAPER CLIP.**

Cut on dotted line

<p><b>G-1003</b> (Rev. 05/12/25)  <b>Income Statement Return</b></p> <p><input type="checkbox"/> Amended Return  <input type="checkbox"/> Domestic employer with no GA Tax Withheld</p>	 2610304015	<p style="text-align: right;"><b>EMPLOYER NAME AND ADDRESS</b></p>		
<b>DO NOT SUBMIT PAYMENT WITH THIS FORM</b>				
GA Withholding ID	FEI Number	Tax Year	Number of Forms	Vendor Code <b>040</b>
<p><b>Form Type</b></p> <p><input type="checkbox"/> W-2 <input type="checkbox"/> W2-C <input type="checkbox"/> 1099-NEC <input type="checkbox"/> 1099-Other Income <input type="checkbox"/> G2-A</p>				<input type="checkbox"/> <b>Check here if correction to Social Security Numbers only.</b>
Georgia Taxable Wages			Georgia Tax Withheld	
Under penalty of perjury, I declare that this return has been examined by me and to the best of my knowledge and belief it is true, correct and complete.				
Signature			Title	
Telephone			Date	

PROCESSING CENTER  
 GEORGIA DEPARTMENT OF REVENUE  
 PO BOX 105685  
 ATLANTA GA 30348-5685