



# State of Georgia Department of Revenue



**KEEP THESE INSTRUCTIONS AND WORKSHEET WITH YOUR RECORDS**

## **Instructions**

1. Download (free) the latest version of Adobe Reader.  
[adobe.com/products/acrobat/readstep2.html](http://adobe.com/products/acrobat/readstep2.html)
2. Complete the worksheet below to automatically create your payment voucher.
3. Click the "Print" button to print a completed 602 ES payment voucher.
4. Sign and date the payment voucher.
5. Cut the payment voucher along the dotted line and mail the voucher and your payment only to the address on the voucher.

**DO NOT** fold, staple or paper clip items being mailed.

**DO NOT** mail in the worksheet, keep this for your records.

### 602-ES Worksheet

1. FEI Number:		2. Telephone:			
3. Business Name:					
4. Street Address Line 1:					
5. Street Address Line 2:					
6. City:		7. State:		8. Zip:	
9. Check If:	Tax Year Change: <input type="checkbox"/>	Address Change: <input type="checkbox"/>	Name Change: <input type="checkbox"/>	-	
10. Please Select Tax Type of Return: .....					
11. Calendar/Fiscal Year Ending .....					
12. Tax Year .....					
13. Payment due on .....					
14. Enter payment amount .....					

CORPORATION AND PARTNERSHIP ESTIMATED TAX

SHORT TAXABLE YEAR

Corporations that are required to file estimated tax for a short taxable period or whose accounting period has changed should use Form 602 ES and change applicable dates to coincide with the short period. Make check or money order payable to: Georgia Department of Revenue. Mail payment to:

Processing Center
Georgia Department of Revenue
PO Box 105136
Atlanta, Georgia 30348-5136

Failure to comply with the provisions of the law may result in a penalty of 5% of the income tax for failure to pay estimated tax and a charge at the rate of 9% per annum for underpayment of estimated tax. See Form 600UET and the IT-611 Tax Booklet for more information.

This form should also be used by a partnership or a Subchapter "S" Corporation that makes or is planning to make the irrevocable election to pay tax at the entity level.

Use a payment voucher with a valid scanline.

CORPORATION AND PARTNERSHIP ESTIMATED TAX WORKSHEET

1. Amount of taxable income expected during the current year ..... \$
2. Estimated Tax (5.39 percent of Line 1) ..... \$
3. Less Credits..... \$
4. Less Credit for 2023 overpayment if credit was elected on Form 600, 600S or 700..... \$
5. Unpaid balance (Line 2 less Line 3 and Line 4 but not less than zero) ..... \$
6. Computation of installment: (check box below and enter amount.) ..... \$
If first payment is [ ] April 15, 2024, enter 1/4 of Line 5 [ ] Sept. 15, 2024, enter 1/2 of Line 5
due to be filed on [ ] June 15, 2024, enter 1/3 of Line 5 [ ] Dec. 15, 2024, enter amount of Line 5
If the due date falls on a weekend or holiday, the tax shall be due on the next day that is not on a weekend or holiday.
Amount Due ..... \$

Corporations filing on a fiscal year ending after January 1 must file on corresponding dates. If your entity must pay estimated tax in the corporate manner, see the Estimated Income Tax page in the IT-611 Tax Booklet.

Cut on dotted line

602 ES (Rev. 04/22/24)
Corporate and Partnership
Estimated Tax



BUSINESS NAME AND ADDRESS

Fiscal Year
Ending

TYPE OF RETURN:

Name Change Address Change Tax Year Change

Table with 6 columns: FEI Number, Tax Year, Year Ending, Due Date, Payment #, Vendor Code. Vendor Code contains 040.

PLEASE DO NOT STAPLE. REMOVE ALL CHECK STUBS.

Under penalty of perjury, I declare that this return has been examined by me and to the best of my knowledge and belief it is true, correct and complete. Georgia Public Revenue Code Section 48-2-31 stipulates that taxes shall be paid in lawful money of the United States, free of any expense to the State of Georgia.

Signature Title
Telephone Date

PROCESSING CENTER
GEORGIA DEPARTMENT OF REVENUE
PO BOX 105136
ATLANTA GA 30348-5136

Amount Paid \$