

Withholding Film Tax Credit

IMPORTANT NOTE: Before you begin, please make sure you know the name of the Loan Out Company, FEIN, and the amount paid.

How to Complete a Withholding Film Tax Return via GTC

Steps:

1. Log into the GTC website (<https://gtc.dor.ga.gov>)
2. Navigate to the account page by clicking the **Withholding Account ID** hyperlink on the Home Page

The screenshot shows the Georgia GTC website interface. On the left is a navigation menu with options like 'Menu', 'Home', 'Help', 'Development', 'RunDate: 21-Mar-2013', and 'Navigation'. The main content area is titled 'WITHHOLDING FILM TAX' and includes a 'NAMES AND ADDRESSES' section with fields for Federal Employer ID # (01-2345678), Balance (\$0.00), Legal Name (WITHHOLDING FILM TAX), DBA Name, Business Location (1800 CENTURY BLVD ATLANTA GA 30345), and Mailing Address (1800 CENTURY BLVD ATLANTA GA 30345). Below this is a 'MY ACCOUNTS' table with a red box around the first row:

Id	Account Type	Name	Frequency	Address	Balance
3102160-SA	With Misc	WITHHOLDING FILM TAX	Quarterly	1800 CENTURY BLVD ATLAN	0.00

3. Locate the filing period in which you would like to file and click the **File Return** hyperlink

The screenshot shows the Georgia GTC website interface for the 'WITHHOLDING MISC' account. It includes a 'NAMES AND ADDRESSES' section with fields for Withholding Tax # (3102160-SA), Filing Frequency (Quarterly), Payment Source (Setup), Balance (0.00), Pending Payments + Returns (0.00), and Effective Balance (0.00). Below this is a 'PERIODS REQUIRING ATTENTION' table with a red arrow pointing to the 'File Return' hyperlink in the first row:

Period	Status	Tax	Penalty	Interest	Credits	Balance	Messages
30-Jun-2013	Pay	0.00	0.00	0.00	0.00	0.00	File Return

4. Click the **Tax withheld this period** hyperlink to enter the **Loan Out Company Information**

The screenshot shows the Georgia GTC website interface for the 'G7-F QUARTERLY RETURN' form. It includes a 'RETURN INFORMATION' section with a 'LOAN OUT COMPANY INFO' tab. The form has a 'Submit' button, a 'Save and finish later' button, and a 'Cancel' button. The 'G7-F QUARTERLY RETURN' section has a 'Click here to view form instructions' link. The 'Amended return?' checkbox is checked. The 'Filing Period' is 30-Jun-2013. The 'Tax withheld this period' field is highlighted with a red arrow and contains the value 0.00. The 'Adjustment To Tax' field contains the value 0.00. The 'Tax Balance Remaining' field contains the value 0.00.

5. Click the **Add a Loan Out Co** tab

The screenshot shows the Georgia Department of Revenue website interface. The top navigation bar includes 'RETURN INFORMATION', 'LOAN OUT COMPANY INFO', and 'Add a Loan Out Co'. A red arrow points to the 'Add a Loan Out Co' tab. Below the navigation bar, there are buttons for 'Submit', 'Save and finish later', and 'Cancel'. The main content area shows a table with columns for 'Loan Out Company FEIN', 'GA Withholding ID', and 'Amount Paid'. The left sidebar contains a 'Menu' with 'Home' and 'Help', a 'Development' section with 'Toggle Log' and 'RunDate: 21-Mar-2013', and a 'Navigation' section with 'My Accounts', 'Account: 3102160-SA', and 'Request'.

6. Enter the **Loan Out Company Name, FEIN, GA Withholding ID (if known), and Amount Paid**

The screenshot shows the Georgia Department of Revenue website interface with the 'Add a Loan Out Co' form filled out. The 'Loan Out Company Name' is 'NEW FILMS INC', the 'FEIN' is '99-0123456', the 'GA Withholding ID' is empty, and the 'Amount Paid' is '25,000.00'. A red box highlights the form fields. The top navigation bar includes 'RETURN INFORMATION', 'LOAN OUT COMPANY INFO', and 'Add a Loan Out Co'. Below the navigation bar, there are buttons for 'Submit', 'Save and finish later', and 'Cancel'. The main content area shows a table with columns for 'Loan Out Company Name', 'FEIN', 'GA Withholding ID', and 'Amount Paid'. The left sidebar contains a 'Menu' with 'Home' and 'Help', a 'Development' section with 'Toggle Log' and 'RunDate: 21-Mar-2013', and a 'Navigation' section with 'My Accounts', 'Account: 3102160-SA', and 'Request'.

7. Click the **Return Information**. Review your return and then click the **Submit** button at the top of the screen

The screenshot shows the Georgia Department of Revenue website interface with the 'Return Information' form. The 'RETURN INFORMATION' tab is selected, and a red arrow points to it. Below the navigation bar, there are buttons for 'Submit', 'Save and finish later', and 'Cancel'. The main content area shows a table with columns for 'Amended return?', 'Filing Period', 'Tax withheld this period', 'Adjustment To Tax', and 'Tax Balance Remaining'. The 'Amended return?' checkbox is checked. The 'Filing Period' is '30-Jun-2013', 'Tax withheld this period' is '25,000.00', 'Adjustment To Tax' is '0.00', and 'Tax Balance Remaining' is '25,000.00'. A red arrow points to the 'Submit' button. The left sidebar contains a 'Menu' with 'Home' and 'Help', a 'Development' section with 'Toggle Log' and 'RunDate: 21-Mar-2013', and a 'Navigation' section with 'My Accounts', 'Account: 3102160-SA', and 'Request'.

8. Click the **Yes** button to submit the request

The screenshot shows the Georgia Department of Revenue website interface. On the left is a navigation menu with options like 'Menu', 'Home', 'Help', 'Development', 'Toggle Log', 'RunDate: 21-Mar-2013', 'Navigation', 'My Accounts', 'Account: 3102160-SA', 'Request', and 'Customer Service'. The main content area is titled 'RETURN INFORMATION' and 'LOAN OUT COMPANY INFO'. It displays 'G7-F QUARTERLY RETURN' with a table of tax information:

Amended return?	<input type="checkbox"/>
Filing Period	30-Jun-2013
Tax withheld this period	25,000.00
Adjustment To Tax	0.00
Tax Balance Remaining	25,000.00

A modal dialog box is open in the center, asking 'Are you sure you want to submit this request?'. It contains a warning: 'By clicking "Yes", you are certifying that this return, including schedules or statements, has been examined by you and is to the best of your knowledge and belief, a true and complete return made in good faith for the return period.' Below the warning, it says 'You are about to submit a request. A completed request does not mean the requested changes have been made; rather it means your request was received by the system and is awaiting approval. Not all requests are approved.' At the bottom of the dialog are 'Yes' and 'No' buttons, with a red arrow pointing to the 'Yes' button.

9. Click the **Print Confirmation** button at the top of the screen or write the confirmation number down for your records.

The screenshot shows the Georgia Department of Revenue website interface. On the left is the same navigation menu as in the previous screenshot. The main content area is titled 'Request Information' and displays the following details:

Logon	georgia100
Status	Pending...
Confirmation Number	0-017-352-944
Taxpayer Name	WITHHOLDING FILM TAX
Federal Employer ID #	01-2345678
Withholding Misc	3102160-SA
Request Title	Return for 30-Jun-2013
Filing Period	30-Jun-2013
Submitted	21-Mar-2013
Total Amount Due	\$25,000.00

At the top right of the page, there are buttons for 'Ok', 'Print Confirmation', 'Make a Payment', and 'Print Return'. A red arrow points to the 'Print Confirmation' button. Below the 'Request Information' section is a 'CONFIRMATION' section with the following text:

Your return for 30-Jun-2013 has been submitted.
This will be posted to your account after your request is processed in the next couple of days.
Your confirmation number is 0-017-352-944. If you have any difficulties, or you would like some help then please contact us at 1-877-GADOR11 (1-877-471-6711).
Your return indicates that a payment of \$25,000.00 is due. Your payment must be received by the due date to avoid incurring penalty and interest. You can make a payment now by clicking "Make a Payment" at the top of the page.

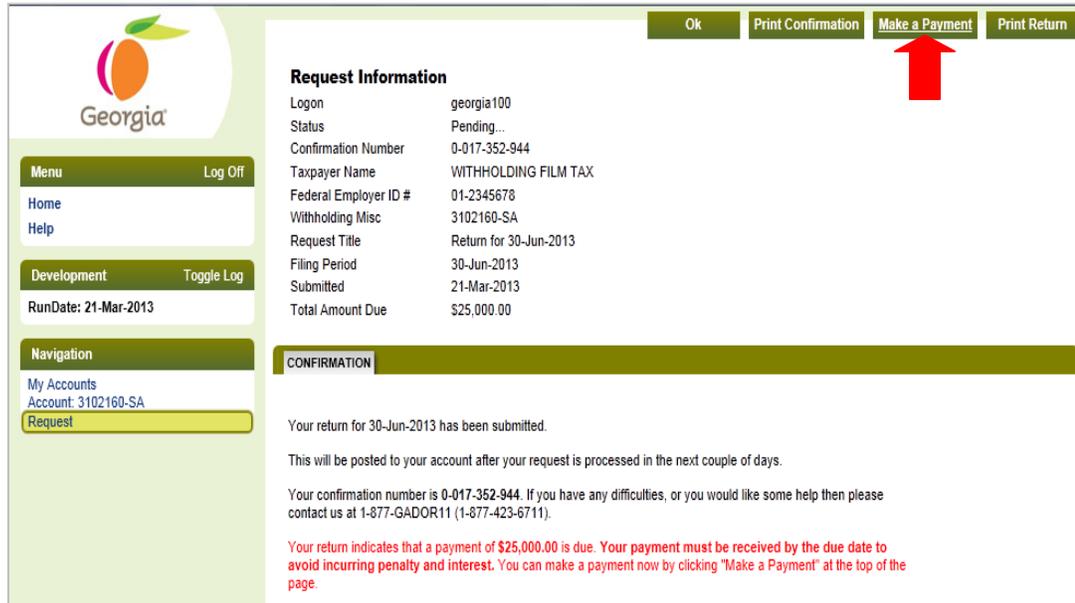
How to Make a Withholding Film Tax Payment

There are two ways to make a Withholding Film Tax Payment:

- [From the Withholding Return confirmation page](#), or
- [From the Make a Payment hyperlink on the Account Page](#)

From the Withholding Return Confirmation Page:

1. From the Withholding Return confirmation page, click the **Make a Payment** button



Request Information

Logon	georgia100
Status	Pending...
Confirmation Number	0-017-352-944
Taxpayer Name	WITHHOLDING FILM TAX
Federal Employer ID #	01-2345678
Withholding Misc	3102160-SA
Request Title	Return for 30-Jun-2013
Filing Period	30-Jun-2013
Submitted	21-Mar-2013
Total Amount Due	\$25,000.00

CONFIRMATION

Your return for 30-Jun-2013 has been submitted.

This will be posted to your account after your request is processed in the next couple of days.

Your confirmation number is 0-017-352-944. If you have any difficulties, or you would like some help then please contact us at 1-877-GADOR11 (1-877-423-6711).

Your return indicates that a payment of \$25,000.00 is due. Your payment must be received by the due date to avoid incurring penalty and interest. You can make a payment now by clicking "Make a Payment" at the top of the page.

2. Select the **Bank Account Type**; enter the **Routing Number** and **Account Number**. Once done, click the **Submit** button at the top of the screen



WITHHOLDING FILM TAX
Withholding Misc 3102160-SA
Payment Date: 21-Mar-2013

PAY TO THE ORDER OF: Georgia Department of Revenue
Amount: 25,000.00

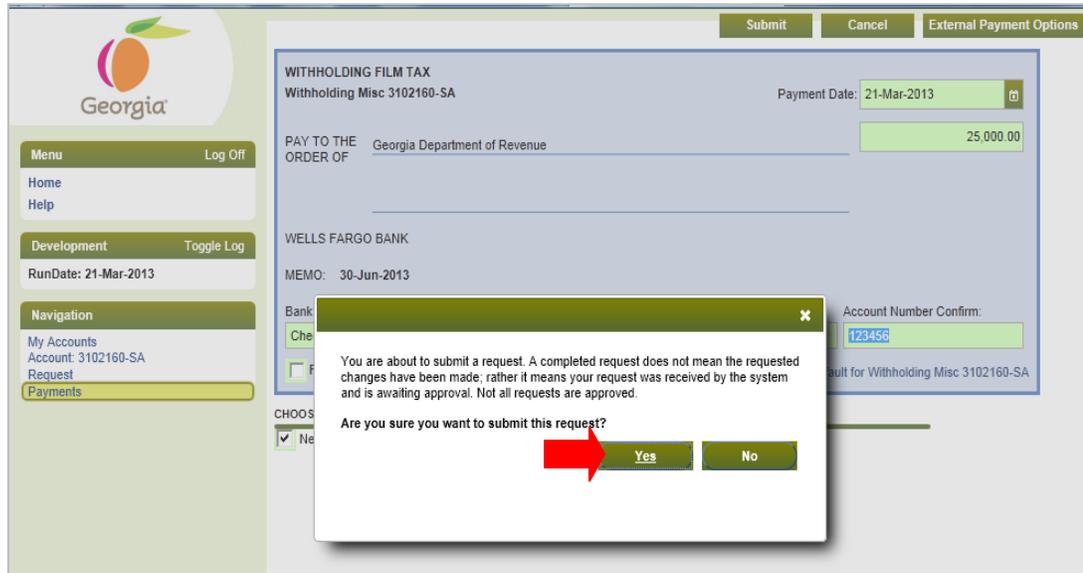
WELLS FARGO BANK
MEMO: 30-Jun-2013

Bank Account Type:	Routing Number:	Account Number:	Account Number Confirm:
Checking	061000227	123456	123456

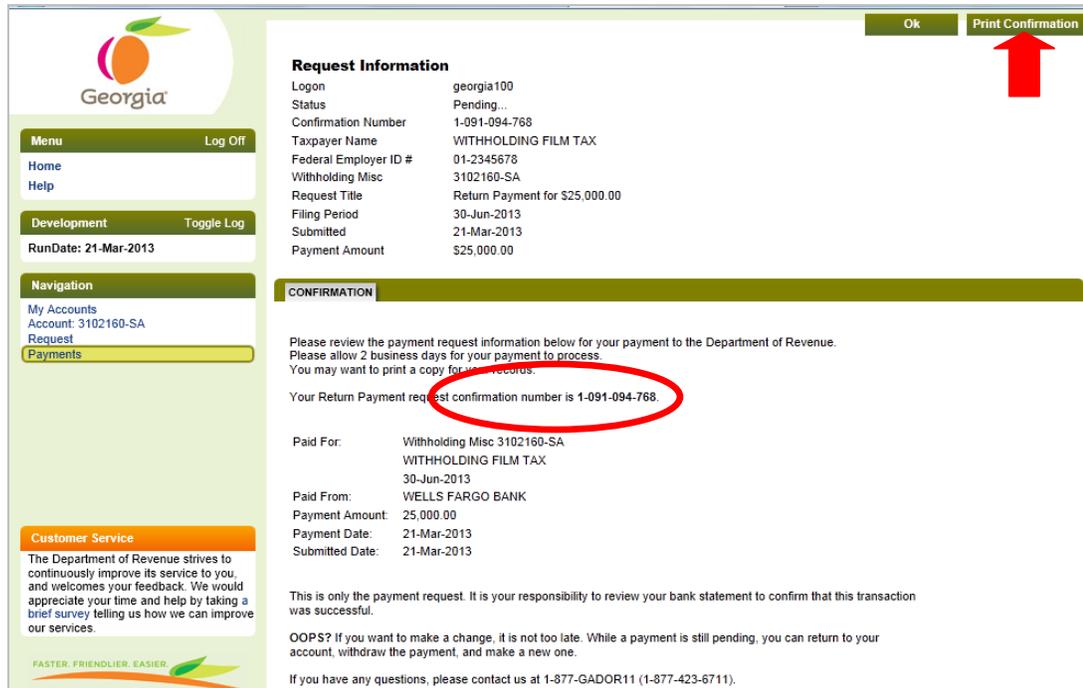
Foreign bank

CHOOSE PAYMENT SOURCE
 New payment source

3. Click the **Yes** button to submit the request



4. Click the **Print Confirmation** button at the top of the screen or write the confirmation number down for your records



From the Make a Payment Hyperlink on the Account Page:

1. Navigate to the account page by clicking the **Withholding Account ID** hyperlink on the Home Page

The screenshot shows the Georgia Department of Revenue account page. The left sidebar contains navigation options: Menu, Home, Help, Development, RunDate: 21-Mar-2013, My Accounts (Account: 3102160-SA), View, My Profile, All Accounts, and I Want To. The main content area is titled 'WITHHOLDING FILM TAX' and includes a 'NAMES AND ADDRESSES' section with details for Federal Employer ID # 01-2345678 and Balance \$0.00. Below this is a 'MY ACCOUNTS' table with one entry highlighted in red:

Id	Account Type	Name	Frequency	Address	Balance
3102160-SA	With Misc	WITHHOLDING FILM TAX	Quarterly	1800 CENTURY BLVD ATLAN	0.00

2. Click the **Make a Payment** hyperlink under the **"I Want To"** panel on the left side of the screen

The screenshot shows the Georgia Department of Revenue account page. The left sidebar is similar to the previous screenshot, but the 'I Want To' panel is expanded to show options: File Return, Request to Close Account, Request Waiver of Penalty, **Make a Payment** (highlighted with a red arrow), and Protest Proposed Assessment. The main content area is titled 'WITHHOLDING MISC' and includes a 'NAMES AND ADDRESSES' section with details for Withholding Tax # 3102160-SA and Filing Frequency Quarterly. Below this is a 'PERIODS REQUIRING ATTENTION' table:

Period	Status	File Return	Pay	Tax	Penalty	Interest	Credits	Balance	Messages
30-Sep-2013				0.00	0.00	0.00	0.00	0.00	File Return

3. Select Return Payment by clicking the **Return** hyperlink

The screenshot shows the Georgia Department of Revenue account page with the 'SELECT PAYMENT TYPE' dialog box open. The dialog box has two columns of options: Assessment and Return. The 'Return' option is highlighted in blue.

Assessment	Assessment Payment
Return	Return Payment

- Select the **period** that you would like to pay for by clicking the hyperlink for that period

Georgia

Name: WITHHOLDING FILM TAX
Account: Withholding Misc 3102160-SA

CHOOSE PERIOD TO PAY TAX FOR

30-Sep-2013	Collected from 01-Jul-2013 thru 30-Sep-2013
30-Jun-2013	Collected from 01-Apr-2013 thru 30-Jun-2013

Menu Log Off
Home
Help

Development Toggle Log
RunDate: 01-Sep-2013

Navigation
My Accounts
Account: 3102160-SA
Payments
Payments

Cancel

- Enter the **Payment Date** and the **Payment Amount**; Select the **Bank Account Type**; enter the **Routing Number** and **Account Number**. Once done, click the **Submit** button at the top of the screen

Georgia

WITHHOLDING FILM TAX
Withholding Misc 3102160-SA

Payment Date: 01-Sep-2013
25,000.00

PAY TO THE ORDER OF Georgia Department of Revenue

WELLS FARGO BANK
MEMO: 30-Jun-2013

Bank Account Type: Checking Routing Number: 061000227 Account Number: 123456 Account Number Confirm: 123456

Foreign Bank Save as default for Withholding Misc 3102160-SA

Submit Cancel External Payment Options

CHOOSE PAYMENT SOURCE
 New payment source

- Click the **Yes** button to submit the request

Georgia

WITHHOLDING FILM TAX
Withholding Misc 3102160-SA

Payment Date: 21-Mar-2013
25,000.00

PAY TO THE ORDER OF Georgia Department of Revenue

WELLS FARGO BANK
MEMO: 30-Jun-2013

Bank Account Type: Checking Routing Number: 061000227 Account Number: 123456 Account Number Confirm: 123456

Foreign Bank Save as default for Withholding Misc 3102160-SA

Submit Cancel External Payment Options

CHOOSE PAYMENT SOURCE
 New payment source

Are you sure you want to submit this request?
Yes No

6. Click the **Print Confirmation** button at the top of the screen or write the confirmation number down for your records

Georgia

Menu Log Off
Home
Help

Development Toggle Log
RunDate: 21-Mar-2013

Navigation
My Accounts
Account: 3102160-SA
Request
Payments

Customer Service
The Department of Revenue strives to continuously improve its service to you, and welcomes your feedback. We would appreciate your time and help by taking a brief survey telling us how we can improve our services.

FASTER, FRIENDLIER, EASIER

Request Information

Logon	georgia100
Status	Pending...
Confirmation Number	1-091-094-768
Taxpayer Name	WITHHOLDING FILM TAX
Federal Employer ID #	01-2345678
Withholding Misc	3102160-SA
Request Title	Return Payment for \$25,000.00
Filing Period	30-Jun-2013
Submitted	21-Mar-2013
Payment Amount	\$25,000.00

CONFIRMATION

Please review the payment request information below for your payment to the Department of Revenue. Please allow 2 business days for your payment to process. You may want to print a copy for your records.

Your Return Payment request confirmation number is **1-091-094-768**.

Paid For: Withholding Misc 3102160-SA
WITHHOLDING FILM TAX
30-Jun-2013

Paid From: WELLS FARGO BANK
Payment Amount: 25,000.00
Payment Date: 21-Mar-2013
Submitted Date: 21-Mar-2013

This is only the payment request. It is your responsibility to review your bank statement to confirm that this transaction was successful.

OOPS? If you want to make a change, it is not too late. While a payment is still pending, you can return to your account, withdraw the payment, and make a new one.

If you have any questions, please contact us at 1-877-GADOR11 (1-877-423-6711).

Ok Print Confirmation