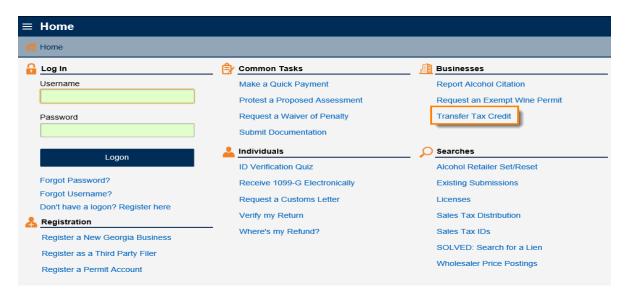
Film Tax Electronic IT-TRANS – Outside of a GTC

Transfers of Film Tax credit to purchasers of the credit can now be submitted electronically through GTC. This process replaces the paper IT-TRANS process for production companies that will claim the film tax credit after June 1, 2016. A DOR certificate number issued to the production company is required to complete this request.

1. Navigate to the GTC website (https://gtc.dor.ga.gov). Click on the **Transfer Tax Credit** hyperlink under the **Business** section.



2. Gather Your Information

Review the requirements on the screen and gather your information then click the **Next**.

Request Details



- You would like to transfer your remaining film or conservation tax credits.
- Before submitting Form IT-TRANS for the film tax credit, the production company that earned the film tax credit must have reported to the Department of Revenue through the Georgia Tax Center the information required by Revenue Regulation 560-7-8-45. For taxable years beginning on or after January 1, 2016, before a qualified interactive entertainment production company can submit Form IT-TRANS for the film tax credit, they must have received preapproval from the Department as required by Revenue Regulation 560-7-8-45.
- Information for the entity transferring credit (transferer): taxpayer or entity name,contact name and phone number.
- Contact information for all entities receiving credit (transferees): name, federal employer ID or social security number, and amount of credit to be transferred.
- Before the application to transfer tax credit can be completed online, the transferee must have previously filed a tax return in Georgia. If the transferee has never filed a tax return they will need to register by calling 1-877-423-6711.

Cancel

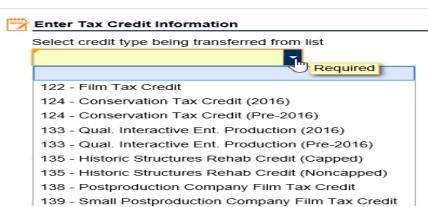


Film Tax Electronic IT-TRANS - Outside of a GTC Login

3. Credit Details

Complete the form. From the **Select credit type being transferred from list** dropdown box, select **122 – Film Tax Credit**.

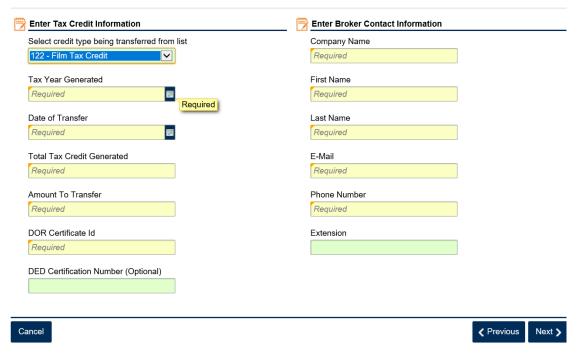
Tax and Broker Information



The total tax credit generated amount is provided on the pre-estimated approval letter or from the final IT-FC provided by the Production Company. This amount cannot exceed the actual credit amount generated.

Complete all required fields in yellow. Click Next.

Tax and Broker Information

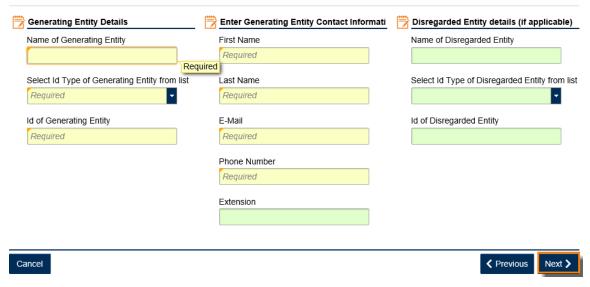


Film Tax Electronic IT-TRANS - Outside of a GTC Login

4. Entity Info

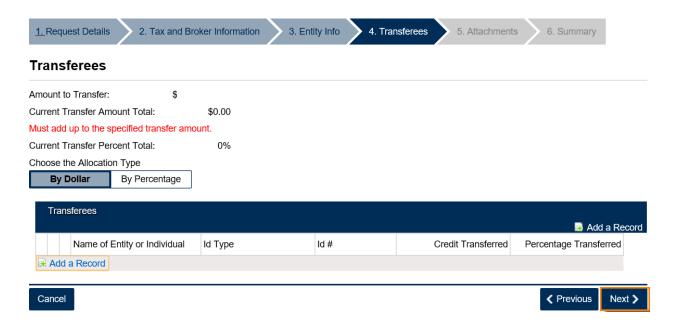
Complete the form with the entity information then click **Next**. Everything in yellow is a required field.

Entity Info



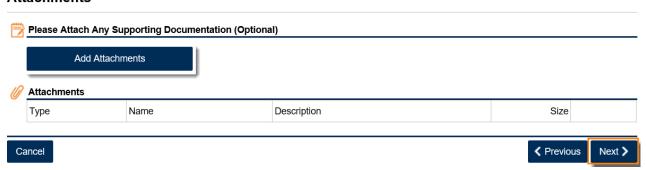
Film Tax Electronic IT-TRANS - Outside of a GTC Login

5. Enter the Name, ID type (FEIN or SSN), ID number, and credit amount being transferred. Click the **Add a Record** hyperlink to add transferees. Transfer amounts must be whole dollar amounts.



6. Next Attach Any Supporting Documentation (Optional), then click Next.

Attachments



Film Tax Electronic IT-TRANS – Outside of a GTC Login

7. Review **Summary** page then click **Submit**.

Summary Transfer Credit Summary Broker Contact information Total Tax Credit Generated: \$ Company Name: Amount to Transfer: \$ First Name: Date of Transfer: 11/1/2018 Last Name: Credit type being transferred: 122 - Film Tax Credit E-Mail: @ga.gov Phone Number: Extension: Generating Entity Details **Generating Entity Contact Information** First Name: ID Type: FEIN Last Name: ID: E-Mail: @ga.gov Phone Number: Extension Record 4 Record 5 Record 6 Record 1 Record 2 Record 3 Summary Name of Entity or Individual ld# Credit Transferred Percentage Transferred ld Type Social Security # ***_**_ Federal Employer ID# Federal Employer ID # Federal Employer ID# Federal Employer ID# Federal Employer ID # 6 Rows Submit Cancel ✓ Previous

8. Click **Yes** to confirm that you want to submit your request. Please be sure to review your submission for accuracy to ensure that the correct taxpayer receives the credit.





Film Tax Electronic IT-TRANS – Outside of a GTC Login

9. The **Confirmation Page** will be displayed.

For your records, write down the **Confirmation Number** or click the **Print Confirmation** button to print the page. The confirmation number confirms that your request has been received, *not* that the request has been processed.

Please **DO NOT** mail the paper form to the Department of Revenue.

