



Georgia Department of Revenue - Motor Vehicle Division

4125 Welcome All Road, Atlanta, Georgia 30349
 Telephone: 1-855-406-5221 | Website: <https://dor.georgia.gov>



Dealer Registration Checklist

IMPORTANT: We will not be able to process your transaction without ALL required documents and fees.

New Registration	Renewal	Name Change	Address Change	Additional Plates	Lost / Stolen Plates	Add / Delete Agents	Directly Financed Dealers (Buy Here Pay Here)	Rental Car Concerns Certification	Dealer Internet Inquiry
------------------	---------	-------------	----------------	-------------------	----------------------	---------------------	---	-----------------------------------	-------------------------

↓ Documents Required ↓	↑ Type of Transaction ↑
------------------------	-------------------------

	New Registration	Renewal	Name Change	Address Change	Additional Plates	Lost / Stolen Plates	Add / Delete Agents	Directly Financed Dealers (Buy Here Pay Here)	Rental Car Concerns Certification	Dealer Internet Inquiry
MV-6 Dealer, Distributor & Manufacturer Tag Application	●		●	●						
MV-6A Authorize/Add/Delete Agents	●						●			
MV-6B Dealer, Distributor, Manufacturer & Transporter Application for Additional Tags - <i>Signature(s) must be notarized</i>					●	●				
MV-6C Dealer, Distributor, Manufacturer & Transporter Renewal Application		●								
Proof of GA Tax Identification Number	●		●							
Copy of GA Sales Tax Certificate of Registration (ST-2)	●		●	●						
Copy of GA Used Motor Vehicle Dealer's License <i>Document required for Independent Dealer, Used Motor Vehicle Parts Dealer and Used Parts Dealer only</i>	●	●	●	●						
Copy of GA Used Motor Vehicle Parts License <i>Document required for Independent Dealer, Used Motor Vehicle Parts Dealer and Used Parts Dealer only</i>	●	●	●	●						
Copy of GA Fire Marshal's License <i>Document required for Manufactured Home Dealer only</i>	●	●								
Copy of each authorized agent/representative's GA Driver's License or GA Identification Card	●						●			
Photos of permanent signage, sales room or office and car lot	●									
Proof of publicly listed telephone number(s) in Georgia <i>Cell phones are not accepted</i>	●		●	●						
License Plate Fees - \$62.00 Master / \$12.00 Additional(s)	●	●			●	●				
Police report listing lost/stolen plate						●				
MV-DF1 Directly Financed Dealer Sales - <i>Signature(s) must be notarized</i>								●		
Copy of Dealer's Registration Receipt								●		
Copy of current Dealer's License								●		
Directly Financed Dealer Registration Fee - \$100.00								●		
MV-15 Rental Certification Affidavit									●	
Rental Certification Computation Schedule/Worksheet									●	
Copy of Sales & Use Tax Return (ST-3)									●	
MV-47 Dealer Internet Inquiry Registration Form										●